



**Polk Transportation Planning Organization
Technical Advisory Committee (TAC)
APPROVED MEETING MINUTES
Thursday, May 25, 2017**

Neil Combee Administration Building, Room 413
330 West Church Street
Bartow, FL 33830

Members Present:

Sean Byers
Merle Bishop
Amy Palmer
Addie Javed
Kathy Banglely
Bob Weigers
Amea Bailey
Fred Hillard
Doug Leonard
Thomas Emharth
April Brown
Jerry Rodriguez
Sherry Carver
Marisa Barmby
Jay Jarvis

Representing:

City of Winter Haven
City of Winter Haven
City of Auburndale
City of Haines City
City of Lake Wales
City of Bartow
City of Lake Alfred
City of Fort Meade
Town of Lake Hamilton
City of Eagle Lake
City of Davenport
Polk County School Board
CFRPC
CFRPC
Polk County Roads & Drainage

Others Present:

Millie Brown
Brian Bollas
Theo Petritsch
Carol Scott
Nick Giffith
Deborah Chisna
Vishalea Roman
Millie Brown
Roger Schmitt
John Taylor
Ben Walker
Donna Rininger
Raymond Perez
Amanda Wilson
Eric Labbe
Jan Parham
Eric Fleming
Bill Hartman
Chanda Bennett
Xiomara Meeks

Representing:

FDOT
HNTB
Sprinkle
FDOT/TPX
Sprinkle
FDOT
FDOT
FDOT
FC & PA
FC & PA
HNTB
Peace River Center
City of Haines City
DCF
City of Winter Haven
Consultant
Aim Engineering & Surveying
FDOT
Polk LRP
Polk TPO Staff

Ronnie Blackshear
Tom Deardorff
Ryan Kordek
Julia Davis
Gloria Rake

Polk TPO Staff
Polk TPO Staff
Polk TPO Staff
Polk TPO Staff
Polk LRP Division

Call to Order, Roll Call

Chairperson Amy Palmer called the TAC Meeting to order at 9:22 a.m. Roll call was taken. A quorum was present with 15 members in attendance.

Approval of Minutes

Motion: Motioned by Marissa Barmby, seconded by Jerry Rodriguez.
Motion carried without dissent.

Agenda Review

Ryan Kordek, TPO Administrator, highlighted the topics and action items on the meeting agenda.

1. Florida Department of Transportation (FDOT) Projects

- A. **Lakeland Area Alternative Analysis-** presented by Ben Walker, HTNB, Slide show presented and discussed Phase I is wrapping up and moving onto Phase II. Discussed looking at development improvement plans along several corridors.
- B. **FDOT Complete Streets Handbook and Design Manual-** Deborah Chesna, FDOT, presented the Complete Streets Handbook.

2. US 92 Project Development and Environmental Study

William Martin, FDOT, introduced the US 92 study and introduced Eric Fleming with AIM Engineering. Mr. Fleming presented the US 92 Project Development & Environmental Study for the two to four lanes widening in western Lakeland. Short discussion followed.

Motion: Motioned by Jerry Rodriguez, seconded by Doug Leonard. Motion carried without dissent.

2. Review/Approve the TPO's Fiscal Years 2017/2018-2021/22 TIP

Xiomara Meeks, TPO Staff, presented the 2017/18 – 2021/22 Transportation Improvement Plan (TIP) for review and approval.

Motion: Motioned by April Brown, seconded by Jerry Rodriguez. Motion carried without dissent.

3. Review/Approve TPO Draft 2017 Priority Transportation Projects

Ryan Kordek, TPO Staff, introduced Julia Davis as the new TPO Safety Senior Transportation Planner. Mr. Kordek presented the list of Priority Transportation Projects

that will be submitted to FDOT for funding and programming in FDOT's new Five-Year Work Program. Comments followed.

Motion: Motioned by Chuck Barmby, seconded by Marissa Barmby. Motion carried without dissent.

4. Discussion on Senior Mobility Audit Methodology

Tom Deardorff, TPO Staff, presented the Senior Mobility Audit to establish a unified methodology for analyzing infrastructure investment at a neighborhood-level, focusing on the access and the mobility needs of the Polk County senior population. These results will be documented and will contain four sections that will be used to describe access and mobility within each neighborhood. Informational purposes only.

5. Presentation on the Public Schools Sidewalk Evaluation

Xiomara Meeks, TPO Staff, presented a slideshow regarding the Public Schools Sidewalk Evaluation. Informational purposes only.

6. Roadway Safety Audits

Julia Davis, TPO Staff, presented the four roadway safety audits that are planned to take place in the summer of 2017. She asked for any Board Members that would like to volunteer to participate in these audits. Informational purposes only.

7. Communications and Reports

Tom Deardorff presented the Pledge to Slow Down kick off day. TPO Staff will be attending various City Commission meetings to get those cities to adopt the Proclamation.

8. Adjournment

With no further business to discuss, the meeting adjourned at 11:21 a.m.

Respectfully transcribed by Annette Crews, Long Range Planning Office Manager

Section 286.0105, Florida Statutes, states that if a person decides to appeal any decision made by a board, agency or commission with respect to any matter considered at a meeting or hearing, he will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.