



**Polk Transportation Planning Organization  
Technical Advisory Committee (TAC)  
APPROVED MEETING MINUTES  
Thursday, July 27, 2017**

Neil Combee Administration Building, Room 413  
330 West Church Street  
Bartow, FL 33830

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**Members Present:**

Sean Byers  
Amy Palmer  
Addie Javed  
Bob Weigers  
Amea Bailey  
Fred Hillard  
Thomas Emharth  
April Brown  
Jerry Rodriguez  
Marisa Barmby  
Jay Jarvis  
Rod Wetzel  
John Bohde  
Teresa Maio  
Chuck Barmby  
Angelo Rao  
Jennifer Codo-Salisbury  
Bill Skelton

**Representing:**

City of Winter Haven  
City of Auburndale  
City of Haines City  
City of Bartow  
City of Lake Alfred  
City of Fort Meade  
City of Eagle Lake  
City of Davenport  
Polk County School Board  
CFRPC  
Polk County Roads & Drainage  
LAMTD  
Polk County Planning  
City of Lakeland  
City of Lakeland  
City of Lakeland  
CFRPC  
Polk County Roads & Drainage

**Others Present:**

Jan Parham  
Millie Brown  
Carol Scott  
Charlene Ross  
Ralph Bove  
Tyler Wallum  
Jimmy Vilee  
Diane Slaybaugh  
Chanda Bennett  
Xiomara Meeks  
Ronnie Blackshear  
Tom Deardorff  
Ryan Kordek  
Julia Davis  
Gloria Rake  
Curtis Knowles

**Representing:**

LAMTD  
FDOT  
FDOT/TPX  
FDOT  
Volkert  
Volkert  
FDOT  
Polk TPO Staff  
Polk LRP  
Polk TPO Staff  
Polk TPO Staff  
Polk TPO Staff  
Polk TPO Staff  
Polk TPO Staff  
Polk TPO Staff  
Polk LRP Division  
Polk TPO Staff

### **Call to Order, Roll Call**

Chairperson Amy Palmer called the TAC Meeting to order at 9:32 a.m. Roll call was taken. A quorum was present with 18 members in attendance.

### **Approval of Minutes**

**Motion:** Motioned by Addie Javed, seconded by Jerry Rodriguez.  
Motion carried without dissent.

### **Agenda Review**

Ryan Kordek, TPO Administrator, highlighted the topics and action items on the meeting agenda.

#### **1. State Road 655 (Recker Highway)/CSX Railroad Crossing Project Development and Environmental (PD&E) Study**

Patrick Bateman, FDOT, gave an overview of the project and introduced Tyler Wallum, Volker Consultant. Mr. Tyler Wallum presented a slideshow which gave an overview for the purpose of the project and why there is a need for the project. Questions and comments followed. Informational presentation only. Handout was available for review.

#### **2. Review/Approve Draft Amendments to the TPO's Fiscal Years 2017/18-2021/22 TIP**

Xiomara Meeks, Polk TPO Staff, presented the TIP amendments and ask the committee for recommendation for the TPO Board to approve. Handout was available for review.

**Motion:** Motioned by Chuck Barmby, seconded by Jerry Rodriguez. Motion carried without dissent.

#### **3. Review/Approve Draft Amendments to the Fiscal Year 2016/17-2017/18 Unified Planning Work Program (UPWP)**

Ryan Kordek, Polk TPO Staff, presented the UPWP with the proposed Draft Amendments and asks the committee for recommendation for the TPO Board to approve the Amendments. FDOT UPWP Revision form attached for review.

**Motion:** Motioned by Jerry Rodriguez, seconded by John Bohde. Motion carried without dissent.

#### **4. Review/Approval of Consultant Scope of Services**

Curtis Knowles, Polk TPO Staff, presented the 2017 Traffic Count Program and gave an overview of the projects that are included in the UPWP. Mr. Ryan Kordek presented the TPO Complete Streets Handbook Update. Mr. Blackshear reviewed the O/D Study

Phase III. Mr. Tom Deardorff commented on this project. Staff asks committee for recommendation for consideration to the TPO Board for approval.

**Motion:** Motioned by Jerry Rodriguez, seconded by Addie Javed. Motion carried without dissent.

**5. Presentation on Polk County Parks Sidewalk Evaluation**

Ms. Xiomara Meeks presented the Polk County Parks and Sidewalk Evaluation and reviewed the top 10 parks selected for review. Ms. Meeks also showed a slideshow reviewing the current situation of each park and what the changes to each park will look like when complete. Comments and questions followed and this information was given for informational purposes only.

**6. Review/Approval of Change to 2017 Meeting Calendar**

Mr. Ryan Kordek asks for a proposal to reschedule the November TAC Meeting due to the release of the FDOT Draft Work Program. Mr. Kordek presented to the committee Nov 2 and Oct 26 for the meeting dates. Consensus agreed with Oct 26, 2017.

**7. Communications and Reports**

**A. Roadway Safety Audits-** Julia Davis, Polk TPO Staff, gave an update regarding the four corridors involved in the safety audit study. She presented a slideshow reviewing the 2 audits that have already been conducted on Walnut Road to Divot Lane in Poinciana, and the East Main Street at Miller Road to Rowell Street in K-Ville. Diane Slaybaugh, Polk TPO Staff, gave a review on the TDP and gave a questionnaire out to everyone along with a copy of the Draft TDP. Mr. Ryan Kordek gave a review regarding a letter from the Florida APA announcing that the Polk TPO would be receiving an award in September at the Conference in Daytona. Mr. Tom Deardorff commented about Polk County needing more flashing yellow arrows to turn left rather than the red arrows.

**8. Adjournment**

With no further business to discuss, the meeting adjourned at 10:43 A.M.

**Motion:** Motioned by Chuck Barmby, Seconded by Jerry Rodriguez. Motion carried without dissent.

Respectfully transcribed by Annette Crews, Long Range Planning Office Manager

Section 286.0105, Florida Statutes, states that if a person decides to appeal any decision made by a board, agency or commission with respect to any matter considered at a meeting or hearing, he will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.