



**Polk Transportation Planning Organization
Technical Advisory Committee (TAC)
Draft MEETING MINUTES
Thursday, January 22, 2015**

Neil Combee Administration Building, 2nd floor Training Room
330 West Church Street
Bartow, FL 33830

Members Present:

Sherry Carver
Amy Palmer (late)
Jerry Rodriguez
Clint Eliason
Kathy Bangley
Chuck Barmby
Celeste Deardorff (late)
Richard Lilyquist, *Chairman*
Sean Byers
John Duryee
John Bohde
Brenda Taguri
Jay Jarvis
Marisa Barmby
Jeff Schmucker

Others Present:

Lori Carlton
Andra Diggs
Joeph Lauk
Gwen Pipkin
Chanda Bennett
Tom Deardorff
Ronnie Blackshear
Curtis Knowles
Ryan Kordek
Xiomara Meeks
Cherie Simmons
Diane Slaybaugh
R J Walters

Representing:

Central Florida Regional Planning Council (CFRPC)
City of Auburndale
City of Davenport
City of Haines City
City of Lake Wales
City of Lakeland
City of Lakeland
City of Lakeland
City of Winter Haven
Lakeland Area Mass Transit District
Polk County Land Development
Polk County School Board
Polk County Transportation
Town of Dundee
Town of Frostproof (CFRPC)

Representing:

Florida Department of Transportation
Florida Department of Transportation
Florida Department of Transportation
Florida Department of Transportation
Polk County Long Range Planning
Polk TPO Staff
Polk TPO Staff
Polk TPO Staff
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Call to Order, Roll Call

Chairman Richard Lilyquist called the TAC meeting to order at 9:31 a.m. Roll call was taken. A quorum was present with 13 members in attendance.

Approval of Minutes

Motion: Chuck Barmby motioned to approve the December 4, 2014 meeting minutes. Jerry Rodriguez seconded the motion. Motion carried without dissent.

Agenda Review

Ryan Kordek, TPO staff highlighted the significant topics and action items on the committee's agenda.

1. FDOT Presentations

A. Central Polk Parkway Status

Joseph Lauk, FDOT staff presented a brief update on the status of the Central Polk Parkway project. The project's Typical Section, Scope and Schedule were reviewed. The project is broken up into different segments. Segment 1, 2 and 8 were discussed. A brief question and answer period followed the presentation.

B. Planned Bridge Project at State road 60 and CSX's S-Line

Joseph Lauk, FDOT staff presented a brief update on the planned bridge project at SR 60 and CSX's S-Line. All of the typical sections pertaining to this project were reviewed. PD&E efforts began in October of 2014. Preparation is underway for a State Environmental Impact Report (SEIR). Public hearings will be held in the spring of 2015. FDOT is procuring a design consultant to begin engineering services in March 2015. Right-of-way acquisition is programmed to begin in 2016. It will be approximately a two year process. Construction is programmed to begin in 2018. Amy Setchell is the FDOT project manager. A brief question and answer period followed the presentation.

2. Momentum 2040 Update

A. Draft Goal, Performance Objectives, Targets and Policies

Tom Deardorff, TPO staff presented the draft goals, performance objectives, targets and policies of the Momentum 2040 Update. Mr. Deardorff presented the performance targets in comparison to the current measures in safety, mobility, livability and resources. An updated copy of the Draft Policy was handed out at the meeting

Motion: Kathy Bangley motioned to recommend that the TPO Board approve the Draft Goal, Performance Objectives, Targets and Policies with changes as stated. Celeste Deardorff seconded the motion. Motion carried without dissent.

B. Neighborhood Mobility Audits

Tom Deardorff, TPO staff gave a brief introduction to the Neighborhood Mobility Audits presentation. Mr. Deardorff thanked local governments for their participation on this project. The audits are looking at ten different neighborhoods and TPO staff is looking at a few others.

Xiomara Meeks, TPO staff presented an overview of the status of the Audits. She discussed the purpose of the audits and access opportunities. She also discussed the challenges that negatively impact mobility. Dates were presented as to when each jurisdiction in the audit would be visited. All report revisions are to be completed by the end of March. URS is the consultant on this project and their contract expires on April 1, 2015. As part of the public involvement a survey has been created geared toward public mobility. A brief discussion followed the presentation.

C. Public Involvement Activities

Richard Walters, TPO staff updated the committee on TPO's public Involvement efforts. The TPO is building momentum by starting public involvement earlier in the process and targeting certain audiences such as civic groups and social media. Mr. Walters then demonstrated TPO's new interactive public comment tool.

D. Complete Streets & Bicycle/Pedestrian Safety Action Plans

Ryan Kordek, TPO staff gave a brief update on the plans. An information sheet and survey was handed out at the meeting. The TPO wants to create a steering committee to review the corridors. The TAC was asked to fill out the survey and return it to Ben Dunn by February 2, 2015.

3. Shared Use Trail Corridors

Ryan Kordek, TPO staff presented the Shared Use Trail Corridor Committee results. There are four potential corridors that may be added to the TPO Trail Master Plan. Mr. Kordek reviewed the Northern Bartow Loop, Tenoroc Connector Trail, North Ridge to Van Fleet Trail and the Lakeland Highlands Trail. The next step is to add the trails to the master plan and support projects that are pursued by Polk County and the City of Lakeland. The Lakeland Highlands and North Ridge to Van Fleet Trail need to be studied more.

4. Election of Officers

Motion: Celeste Deardorff motioned to elect Kathy Bangley as Chairman of the TAC for the 2015 term. John Bohde seconded the motion. Motion passed without dissent.

Motion: Chuck Barmby motioned to elect Amy Palmer as Vice Chairman of the TAC for the 2015 term. Jerry Rodriguez seconded the motion. Motion Carried without dissent

5. Communications and Reports

A. SunRail Study Update

Ronnie Blackshear, TPO staff presented a brief update on the status of the SunRail Study. Phase one has been completed. Phase two is to create a Stationary plan. After the stationary plan has been completed the draft will be brought to the TAC in March.

B. Transportation Alternatives and Regional Multi-Use Trail Projects

Xiomara Meeks, TPO staff reported that the TPO will meet with FDOT on February 2, 2015 with pre-applications.

C. Heartland Regional TPO

The Heartland TPO has been officially approved by the Governor.

D. FDOT, New Items

- Mulberry Sidewalk Project contract was executed on January 6, 2014
- Regional Public Forums
 - a. Sebring, February 2, 2014, 1-5 pm
 - b. Tampa, February 3, 2014, 1-5 pm

6. Adjournment

With no further business to discuss the meeting adjourned at 11:37 a.m.

Respectfully transcribed by Cherie Simmons, TPO Office Manager

Section 286.0105, Florida Statutes, states that if a person decides to appeal any decision made by a board, agency or commission with respect to any matter considered at a meeting or hearing, he will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.