



**Polk Transportation Planning Organization
Technical Advisory Committee (TAC)
DRAFT MEETING MINUTES
Thursday, October 11, 2016**

Neil Combee Administration Building, 2nd Floor Training Room
330 West Church Street
Bartow, FL 33830

Members Present:

Amy Palmer, Vice Chair
Sherry Carver
Marisa Barmby
Addie Javed (late)
Kathy Bangley, Chairman
Chuck Barmby
Sean Byers
Rodney Wetzel
Thado Hayes
Bill Skelton

Others Present:

Lori Carlton
Jan Parham
Chanda Bennett
Jay Jarvis
Ronnie Blackshear
Tom Deardorff
Cherie Edwards
Ryan Kordek
Curtis Knowles
Xiomara Meeks
Jean Parlow
Diane Slaybaugh
Carol Scott

Representing:

City of Auburndale
CFRPC
Town of Dundee
City of Haines City
City of Lake Wales
City of Lakeland
City of Winter Haven
LAMTD
Polk County Land Development
Polk County Roads and Drainage

Representing:

FDOT
LAMTD
Polk County Long Range Planning
Polk County Roads and Drainage
Polk TPO Staff
Polk TPO Staff
Polk TPO Staff
Polk TPO Staff
Polk TPO Staff
Polk TPO Staff
Polk TPO Staff
Polk TPO Staff
Turnpike Enterprise

Call to Order, Roll Call

Chairman Kathy Bangley called the TAC meeting to order at 3:05 p.m. Roll call was taken. A quorum was present with 9 members in attendance.

Approval of Minutes

Motion: Amy Palmer motioned to approve the July 28, 2016 meeting minutes as presented. Chuck Barmby seconded the motion. Motion carried without dissent.

Agenda Review

Ryan Kordek, TPO Administrator highlighted the significant topics and action items on the meeting agenda.

1. Review/Approve of TPO's Draft Fiscal Years 2016/17 – 2020/21 Transportation Improvement Program (TIP) Amendments

Xiomara Meeks, TPO staff presented 2 TIP Amendments. The first amendment is the addition of the Roll Forward Report. These projects were not committed in the previous state fiscal year and, therefore, must be included in the current TIP which became effective October 1st. The other amendment is Notices of Grant award letters. These grants originate from the Statewide Bus Purchase Program and are not in the Polk Work Program or TIP. The 5 organizations who received these grants were Elder Point Ministries, LAMTD, Peace River Center, Sunrise Community of Polk County and Alliance for Independence.

Motion: Chuck Barmby motioned to approve the draft amendments as presented. Thado Hays seconded the motion. Motion carried without dissent.

2. Review/Comment on FDOT and Florida's Turnpike Enterprise FY 2017/18 – 2021/22 Draft Tentative Work Program

Ryan Kordek, TPO staff briefly reviewed the work program. There are Five Mobility Audit or Complete Streets candidate projects. FDOT's Draft Work Program provides \$9.4M in funding for these projects. Seven additional projects received \$4.4 million in funding. Polk TPO submitted seven candidate trail projects. Ft. Fraser Trail Bridge at SR 60 received funding in FY 2019/20. TPO's Priority Road projects were reviewed Staff Recommend the TPO Board endorse the FDOT and Turnpike Enterprise new Draft Work Programs for Polk County and request FDOT to Advance the PD&E Study for SR 659 (440274) to an earlier year and also fund the Design phase. TMA SU funds are available to fund these phases. Staff also request the Design phase and fund Construction for the Ridge Scenic Highway Park-to-Park Connector (440347) in Dundee and US 17 Sidewalk (440339) Winter Haven be advanced by FDOT. TPO's Liaison, Lori Carlton stated that she could not make any promises, but would try to see if she could get some items moved up to earlier years.

Motion: Marisa Barmby motioned to endorse the Work Program as presented. Addie Javed seconded the motion. Motion carried without dissent.

3. Review/Discussion on Roadway Safety Audits

Xiomara Meeks, TPO staff presented reviewed Roadway Safety Audit for Cypress Gardens Boulevard in Winter Haven and Wabash Avenue in Lakeland. Staff walked the corridors to get a better idea of what problems pedestrians are having. A list of the next proposed audits was presented. This item was presented for informational purposes only.

4. Origin and Destination (O&D) Study

Ronnie Blackshear, TPO staff presented an update to the origin-destination study which purpose is to collect and analyze travel data to aid in transportation decision making. Staff met with the TAC Origin – Destination Data Collection subcommittee and project consultant to identify and document study zones. Seventy (70) zones were identified and the data was

given to the project consultant. Origin and destination data for passenger and truck travel flows will focus not only the TMA areas of Lakeland and Winter Haven, but the County as a whole. This item was presented for informational purposes only

5. Update on Proposed Bicycle/Pedestrian Safety

Tom Deardorff, TPO staff led a discussion on a proposed Bicycle/Pedestrian Safety Coalition. The Roadway Safety Audits are an example of engineering solution aimed at increasing bicycle and pedestrian safety. At the Polk Vision's September meeting it was decided that they would make the coalition in alignment with Polk Vision. Mr. Deardorff met with Secretary Hattaway and Amanda Day of Best Foot Forward in Orlando. An email will be sent out to the municipalities to nominate a person to participate on the alignment team. This item was presented for informational purposes only.

6. New Approach to Traffic Studies and Transportation Concurrency

Tom Deardorff, TPO staff presented the strengths and weaknesses of the transportation system and traffic study methodology were reviewed. The issues that were addressed and missing in the study were also reviewed. Minor traffic study using Complete Street Analysis to analyze several issues is proposed. A major traffic study is proposed conducting a Complete Street Analysis plus Highway and Intersection Link Analysis on Directly Accessed Segments. The next steps were also reviewed.

7. Communications and Reports

- A. November Community Forum
 - Briefly reviewed attachment from packet.
- B. Transit Development Plan Update
 - TPO's Long Range Transportation Plan was distributed at the meeting.

8. Adjournment

With no further business to discuss, the meeting adjourned at 4:30 p.m.

Respectfully transcribed by Cherie Simmons, TPO Office Manager

Section 286.0105, Florida Statutes, states that if a person decides to appeal any decision made by a board, agency or commission with respect to any matter considered at a meeting or hearing, he will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.