



**Polk Transportation Planning Organization
Technical Advisory Committee (TAC)
Draft MEETING MINUTES
Thursday, December 3, 2015**

Bartow Public Library, 2nd Floor Meeting Room
2150 S Broadway Avenue
Bartow, FL 33830

Members Present:

Sherry Carver
Amy Palmer, *Vice Chairman*
Bob Wieggers (late)
Jerry Rodriguez
Luke Lewis
Jennifer Codo-Salisbury (late)
Doug Leonard (late)
Kathy Bangley, *Chairman*
Chuck Barmby
Teresa Maio
Angelo Rao
Sean Byers
Thado Hays
Brenda Tajuri (late)
Bill Skelton

Others Present:

Lori Carlton
Providance Hagy
Amy Setchell
Sarah Catala
William Roll
Chanda Bennett
Tom Deardorff
Ronnie Blackshear
Curtis Knowles
Ryan Kordek
Xiomara Meeks
Cherie Simmons
Diane Slaybaugh
Tricia Pichette

Representing:

Central Florida Regional Planning Council (CFRPC)
City of Auburndale
City of Bartow
City of Davenport
City of Eagle Lake
City of Frostproof (CFRPC)
Town of Lake Hamilton
City of Lake Wales
City of Lakeland
City of Lakeland
City of Lakeland
City of Winter Haven
Polk County Land Development
Polk County Schools
Polk County Transportation

Representing:

Florida Department of Transportation
Florida Department of Transportation
Florida Department of Transportation
Florida Department of Transportation
Kimley Horn & Associates
Polk Long Range Planning
Polk TPO Staff
Polk TPO Staff
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Call to Order, Roll Call

Chairman Kathy Bangley called the TAC meeting to order at 9:32 a.m. Chuck Barmby Introduced new City of Lakeland TAC members Teresa Maio and Angelo Rao. Roll call was taken. A quorum was present with 11 members in attendance.

Approval of Minutes

Motion: Amy Palmer motioned to approve the September 24, 2015 meeting minutes. Chuck Barmby seconded the motion. Motion carried without dissent.

Agenda Review

Ryan Kordek, TPO staff highlighted the significant topics and action items on the committee's agenda and informed the committee of the revised agenda due to TBARTA cancelling their presentation.

1. Florida Department of Transportation (FDOT) Plans and Projects

A. State Road 60 over CSX Grade Separation (West Lake Wales)

Amy Setchell, FDOT staff presented the project. The project is located 3,600 feet west of to 2,700 feet east of CSX crossing #625419N and is approximately 1.2 miles in length. The existing and proposed typical sections were reviewed. The project is a bridge with frontage access roads to access adjacent properties. The PD&E study began October 2014. Preparation of State Environmental Impact Statement (SEIR) is underway. Design consultant began engineering services in April 2015. Right-of-way acquisition is funded in FY 2017, with construction funded in 2019.

B. Florida Transportation Plan (FTP) and Strategic Intermodal System (SIS) Plan Updates

Sarah Catala, FDOT staff presented the SIS updates. A brochure called the Florida Transportation Plan Vision Element was handed out to the committee. Ms. Catala provided an overview of the FTP and provided a short description of the contents of the draft FTP Policy Element, and the importance of the plan and followed up with SIS Policy Plan updates. The FTP serves as the transportation plan for all of Florida. The SIS comprises the state's largest and most strategic transportation facilities. The FTP will have three elements, Vision, Policy and Implementation Elements. The SIS is just one of the ways the FTP is implemented. You can find online resources for the FTP/SIS at www.floridatransportationplan.com.

2. Review/Approve Draft Amendments to the FY 2015/16 – 2019/20 Transportation Improvement Program (TIP)

Xiomara Meeks, TPO staff presented the TIP Amendments. Five amendments were reviewed. TPO Staff requests the TAC approve the Amendments to the FY 2015/16 – 2019/20 TIP.

Motion: Chuck Barmby motioned to approve the TIP Amendments as presented. Thado Hays seconded the motion. Motion carried without dissent.

3. Review/Approve Draft Cost-Feasible Plan for Momentum 2040

Ryan Kordek, TPO staff gave a brief review of the public involvement responses on the 2040 Long Range Transportation Plan. They include comments received from the Community Remarks program, social media, the Adviser Network, and those received during community meetings. Bicycle and pedestrian safety was the overall theme of received comments. The second major topic was transit. Comments received were a validation of the plan.

Changes were made to an interchange project on Polk Parkway, in the plan. The project was shown north of where it should have been and was moved south on the maps.

Chuck Barmby asked: "Will the plan reflect the TBARTA commuter services?" Ryan said they could be shown as an unfunded need. Chuck Barmby asked if Complete Street needs would include Lakeland's South Florida Avenue through the Dixieland area? Ryan responded that at present it is shown as a constrained road but there would be no problem to include it for Complete Streets consideration in the final plan.

Motion: Jerry Rodriguez motioned to approve the Momentum 2040 LRTP as presented with the inclusion of the Chuck Barmby's comments. Doug Leonard seconded the motion. Motion carried without dissent.

4. Review/Approve the Draft Transportation Projects Guide

Xiomara Meeks, TPO staff announced that the Safe Routes to school is back. It is no longer part of the TPO Priority Process, but has been taken over by the FDOT. The application process opened on December 1, 2015 and will close on March 31, 2015. Standalone funding is estimated to be about \$7 million for the entire state. High schools are now eligible for the funding. Pamphlets and applications were provided in the packet. The guide is being developed to follow the goals of the LRTP. The following changes have been implemented. Tier levels will give priority to Neighborhood Mobility, Complete Street, Bike/Ped projects, or projects that come from the Momentum 2040 plan. A workshop will be held on December 16, 2015 at the Winter Haven Library. Categories will be the same. February 1 is when the applications are due to the TPO and will then be submitted by the TPO to the FDOT. Applications are in the package. Other projects may be submitted, but the those that follow the LRTP will be given the highest priority.

Motion: Bob Wieggers motioned to approve the changes to the project guide. Thado Hays seconded the motion. Motion carried without dissent.

5. Origin-Destination Data Collection Needs

Ronnie Blackshear, TPO staff gave a brief overview of the completed report on alternatives methodologies for Origin-Destination Data Collection. He announced that the study and a two page synopsis will follow. The study will evaluate the pros and cons of each approach. TPO's short and long term data needs will be a subset. TPO requested a subcommittee be formed to review the study. The subcommittee will consist of five members. Sean Byers, Chuck Barmby, Jerry Rodriguez, Kathy Bangley and Angelo Rao volunteered to serve on the subcommittee. Other modes of transportation will also be included in the data.

6. Review/Approve Scope of Service for Polk Quiet Zone Assessment Phase 1 and 2

Tom Deardorff, TPO staff presented the draft scope of services. Phase 1 would commence this month on the CSX S line. URS has done recent feasibility studies, they are familiar with the Federal Transit Administration for Rail Quiet Zones and they came back quickly with a scope of services. The board approved a UPWP amendment in October that will fund phase 1 which will start this month. Phase 2 will probably start next year.

Motion: Doug Leonard motioned to approve the scope of Service as presented. Jerry Rodriguez seconded the motion. Motion carried without dissent.

7. Florida SUN Trail

Ryan Kordek presented a brief overview of the Florida Sun Trail Project. Through the 2014 Trail Legislation FDOT was directed to give funding priority to trail projects that are identified by the Florida Greenways and Trails Council as a priority within the Florida Greenways and Trails System (FGTS). Project phases, possible eligibility criteria for all projects and possible selection criteria were reviewed.

8. Communications and Reports

A. 2016 TAC Meeting Calendar

The meeting calendar was reviewed. No conflicts were noted.

9. Adjournment

With no further business to discuss the meeting adjourned at 11:01 a.m.

Respectfully transcribed by Cherie Simmons, TPO Office Manager

Section 286.0105, Florida Statutes, states that if a person decides to appeal any decision made by a board, agency or commission with respect to any matter considered at a meeting or hearing, he will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.