



**Polk Transportation Planning Organization  
Technical Advisory Committee (TAC)  
DRAFT MEETING MINUTES  
Thursday, July 28, 2016**

Polk County History Center, 2<sup>nd</sup> Floor Meeting Room  
100 East Main Street  
Bartow, FL 33830

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**Members Present:**

Amy Palmer, Vice Chair  
Bob Wieggers  
April Brown  
Marisa Barmby  
Jeff Schmucker  
Addie Javed  
Kathy Bangle, Chairman  
Chuck Barmby  
Teresa Maio  
Merle Bishop  
Sean Byers  
Rodney Wetzell  
John Bohde  
Bill Skelton

**Others Present:**

Erik Fleming  
Lori Carlton  
Bill Hartman  
Roger C. Schmitt  
William Roll  
Brenda Alvarez  
Sean Barnoidan  
Chanda Bennett  
Gloria Rake  
Tom Deardorff  
Ronnie Blackshear  
Ryan Kordek  
Jean Parlow  
Diane Slaybaugh  
Curtis Knowles  
Xiomara Meeks

**Representing:**

City of Auburndale  
City of Bartow  
City of Davenport  
Town of Dundee  
Town of Frostproof (CFRPC)  
City of Haines City  
City of Lake Wales  
City of Lakeland  
City of Lakeland  
City of Winter Haven  
City of Winter Haven  
LAMTD  
Polk County Land Development  
Polk County Roads and Drainage

**Representing:**

AIM Engineering  
FDOT  
FDOT  
Florida Concrete Products Association  
Kimley Horn & Associates  
LAMTD  
Polk County Long range Planning  
Polk County Long Range Planning  
Polk County Long Range Planning  
Polk TPO Staff  
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**Call to Order, Roll Call**

Chairman Kathy Bangle called the TAC meeting to order at 9:30 a.m. Roll call was taken. A quorum was present with 14 members in attendance.

## Approval of Minutes

**Motion:** Chuck Barmby motioned to approve the May 26, 2016 meeting minutes as presented. Amy Palmer seconded the motion. Motion carried without dissent.

## Agenda Review

Ryan, TPO Administrator highlighted the significant topics and action items on the meeting agenda.

### 1. US 92 Project Development and Environmental (PD&E) Study

Bill Hartman, FDOT Staff provided an overview of a study being conducted by FDOT for the planned widening of US 92 from the Hillsborough County Line to Wabash Avenue in Lakeland. Eric Fleming, AIM Engineering discussed the specifics of the project. Tony Sherrard, FDOT staff is the contact on this project.

### 2. Complete Street Evaluations

William Roll, Kimley Horn and Associates staff presented four Complete Streets Action Plans. Two projects on SR 544, one on Highland/Greenwood Street, and one on Wabash Avenue Plans were presented. The project objectives, key improvements and project priorities were reviewed.

### 3. Review/Approve Draft Freight Logistics Zone (FLZ) Strategic Plan for Polk and Hillsborough Counties

Ronnie Blackshear, TPO staff presented the Draft FLZ Strategic Plan. The plan represents a collaborative effort serving Polk and Hillsborough counties and several municipalities. The purpose of the plan is to identify a zone and supporting infrastructure that clearly serve a strategic interest in the region and the state.

**Motion:** Merle Bishop motioned to approve the draft plan as presented with the addition of County Line Road and the Bartow Northern Connector. Chuck Barmby seconded the motion. Motion carried without dissent.

### 4. Discussion on Proposed Overlay District for State Road 540 (Cypress Gardens Boulevard)

Merle Bishop, City of Winter Haven staff presented a proposed overlay district for SR 540 (Cypress Gardens Boulevard) to promote common development standards, connectivity and multi-modal travel options within the corridor. A lengthy discussion followed the presentation.

**Motion:** Merle Bishop motioned to make the recommendation to the TPO Board to request technical assistance from FDOT. Rodney Wetzel seconded the motion. Motion carried without dissent.

### 5. Discussion on Proposed Bicycle/Pedestrian Safety Coalition

Tom Deardorff, TPO staff led a discussion on a proposed Bicycle/Pedestrian Safety Coalition. Mr. Deardorff met with Secretary Hattaway and Amanda Day of Best Foot Forward in Orlando. It was a very helpful meeting. Polk Vision will become a part of the coalition.

## **6. Review/Approve Draft Amendment to the TPO's 2016 Priority Transportation Projects**

Jean Parlow, TPO staff presented an amendment to the 2016 Priority Transportation Projects to include a candidate SUNTrail project application prepared by the Florida Department of Environmental Protection (FDEP) for funding for a bridge replacement on the Van Fleet State Trail. All Candidate SUNTrail projects are required to be prioritized by the MPO/TPO for the area the project is located.

**Motion:** Chuck Barmby motioned to make the recommendation to the TPO Board to approve the amendment. Bill Skelton seconded the motion. Motion carried without dissent.

## **7. Review/Approve Draft Modification to the TPO's Adopted Fiscal Years 2016/17 – 2017/18 Unified Planning Work Program (UPWP)**

Ryan Kordek, TPO staff requested a minor modification to the UPWP Task 3.2, proposing to reallocate \$12,000 of the funds currently allocated for Neighborhood Mobility Audits to the Transit Development Plan Update.

**Motion:** Bob Wieggers motioned to approve the modification as presented. April Brown seconded the motion. Motion carried without dissent.

## **8. 2016 Roadway Network Database**

Curtis Knowles, TPO staff presented the updated Roadway Network Database. A map series were also created. The function classification, directional factors and the multi-modal district boundaries have also been updated. Volume to capacity ratios have been added when the document is printed. A fun "Do you know" quiz was given to the committee.

## **9. Communications and Reports**

### **A. Status of Polk County SUNTrail Projects**

- Briefly reviewed attachment from packet.

### **B. Distribution of Momentum 2040 Documents.**

- TPO's Long Range Transportation Plan was distributed at the meeting.

## **10. Adjournment**

With no further business to discuss, the meeting adjourned at 11:16 a.m.

Respectfully transcribed by Cherie Simmons, TPO Office Manager

Section 286.0105, Florida Statutes, states that if a person decides to appeal any decision made by a board, agency or commission with respect to any matter considered at a meeting or hearing, he will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.