



**Transportation Disadvantaged Local Coordinating Board (TD LCB)**

**Approved Meeting Minutes  
Monday, February 13, 2017**

**Polk County Administration Building  
Commission Board Room  
330 West Church Street  
Bartow, FL 33830**

**Members Present:**

Mayor Charles Lake-Chair  
Kevin Gilds, Vice-Chair  
Michelle Peronto  
Shirley Johnson  
Carlos Gonzalez  
Penelope Barnard  
Mayor Steven Hunnicutt  
Marsha Staszko  
Rebecca Lang  
Shela Stewart-Lucas  
Edward Hall

**Representing:**

City of Lake Alfred  
Florida Department of Elder Affairs  
Florida Department of Transportation  
Florida Department of Children & Families  
Veterans Services  
AHCA  
Mass Transit  
Elderly Population  
Citizen Advocate #2  
Regional Workforce Development Board  
Disabled Population

**Others Present:**

Aaron Dunn  
Sheri Powers  
Bill Hearndon  
Ken Harley  
Gloria Rake  
Diane Slaybaugh  
Ryan Kordek  
Ronnie Blackshear

**Representing:**

Lakeland Area Mass Transit District  
Project Manager FCTD  
Project Manager CTD  
CFRPC  
Polk TPO Staff  
Polk TPO Staff  
Polk TPO Staff  
Polk TOP Staff

**Call to Order and Roll Call**

Chairman Lake called the Transportation Disadvantaged Local Coordinating Board meeting to order at 1:31 pm. Roll call was taken and a quorum was present with 11 members in attendance.

**Approval of Minutes**

- *November 14, 2016 Regular Board Meeting*
- *November 14, 2016 Minutes of Annual Public Hearing on November 14, 2016*

**Motion:** Mayor Hunnicutt motioned, seconded by Mr. Carlos Gonzalez to approve the minutes as presented. Motion carried without dissent.

**1. Welcome and Introductions**

Diane Slaybaugh, TPO Staff took the opportunity to acknowledge special guests Sheri Powers and Bill

Hearndon from the TD commission in Tallahassee. Mayor Lake welcomed them.

## 2. Public Comments

Mayor Lake asked for public comments. There were none.

## 3. Election of Vice-Chair

Mayor Lake nominated Commissioner Hunnicutt to serve as the Vice-Chair for 2017. There were no other nominations.

**Motion:** Chairman Lake motioned, seconded by Kevin Gilds to approve Commissioner Hunnicutt as Vice-Chair. Motion carried without dissent.

## 4. Annual CTC Evaluation

Ms. Diane Slaybaugh, TPO staff, gave the annual CTC Evaluation. She reviewed the Evaluation Highlights and thanked the committee. She stated that the BOCC served as the CTC for 9 months and Citrus Connection served as the CTC from April till June. Mayor Hunnicutt made a comment about the call center and shared his idea that we should link the call center info to local municipal websites so that people can be made aware of this service. Rebecca Leng commented on denied trips and what is going to be done about lack of capacity. Marsha Staszko informed the Board about her observation regarding not multi-loading the vans. Mayor Lake also commented on that issue. The Board directed staff to prepare a letter to the School Board requesting an appointment to the TD LCB.

**Motion:** Mr. Edward Hall motioned, seconded by Ms. Shela Stewart-Lucas to approve the evaluation. Motion carried without dissent.

## 5. Review of FDOT Grant Applications

Ms. Diane Slaybaugh, TPO staff presented and discussed the grant applications that were in the agenda packets. She advised that the Board is not approving the applications but reviewing them. Rodney Wetzel spoke about the Citrus Connection grants and what capital would be purchased.

**Motion:** Mayor Hunnicutt motioned, seconded by Shela Stewart-Lucas to approve the grant applications. Motion carried without dissent.

## 6. Trip Priorities Expansion

Aaron Dunn, Director of Paratransit with Citrus Connection, commented on several topics that had been discussed with the Board and staff. He added that CTC staff will be opening the trip priorities to allow for other types of trips under the TD program. Mr. Dunn presented slides about the CTC report. Mrs. Slaybaugh informed the board that this topic does not need an action but is asking for endorsement. Michelle Peronto asked questions about what area the mobility manager would serve and what area the mobility coordinator would serve. A short discussion followed. This item was presented for informational purposes.

## 7. CTC Report

Aaron Dunn, CTC staff, gave the CTC report which included performance measures, the trip breakdowns and the on-time performance. Mayor Lake asked for a copy of the slides. Diane Slaybaugh stated she will email the report to the Board members. Mr. Hall commented on the Medicaid funding. Penelope Barnard, AHCA commented on the Medicaid program in Florida. Sheri Powers, Florida Commission for the Transportation Disadvantaged in Tallahassee, addressed the LCB regarding Medicaid reform. This item was presented for informational purposes.

## 8. Other Communications and Reports

- A. Diane Slaybaugh, TPO staff, discussed that there has been a small amendment to the TD Trip and Equipment grant and it was approved by the LAMTD Board and the CTD.
- B. Ms. Slaybaugh proposed that each Board member prepare a 5-10 minute presentation on their agency and what is going on in their agency or community. Mayor Lake suggested that two people per meeting do their presentations. The next meeting is scheduled for May 8, 2017 with Rebecca Leng and Marcia Staszko presenting.

## 9. Adjournment- Next meeting on May 8, 2017.

There being no further business the meeting was adjourned at 3:14 p.m.

Respectfully transcribed by Annette Crews, Certitemp

**Section 286.0105, Florida Statutes, states that if a person decides to appeal any decision made by a board, agency or commission with respect to any matter considered at a meeting or hearing, he will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.**