



Transportation Disadvantaged Local Coordinating Board (TD LCB)

Draft Meeting Minutes
Monday, February 8, 2016

Polk County Administration Building,
Multi-Purpose Room 413
330 West Church Street
Bartow, FL 33830

Members Present:

Mike Bingham
Edward Hal, *Vice-Chairman* (late)
Kevin Gilds
Michelle Peronto
Juanita Warner
Thomas Presley
Steven Hunnicutt
Mayor Charles Lake, *Chairman*
Carlos Gonzalez
Katie Kummer
Shela Stewart-Lucas

Others Present:

Aaron Dunn
Jane Hammond
David Blackwelder
Jeanna Cox
Marcia Andresen
Ronnie Blackshear
Cherie Simmons
Diane Slaybaugh

Representing:

Citizen Advocate
Disabled Citizen Rep.
Elderly Services
Florida Department of Transportation
Healthy Families
Local Private Operators
Mass Transit
Polk Transportation Planning Organization
Veterans Services
Vocational Rehab
Workforce Board Rep

Representing:

Citrus Connection
Elder Point Ministries
Peace River Center
Polk County Social Services
Polk County Social Services
Polk TPO Staff
Polk TPO Staff
Polk TPO Staff

Call to Order and Roll Call

Chairman Charles Lake called the Transportation Disadvantaged Local Coordinating Board meeting to order a 1:32 pm. A quorum was present with 11 members in attendance.

Approval of Minutes

- *November 9, 2015 Regular Meeting*
- *November 9, 2015 Public Hearing*

Motion: Mr. Kevin Gilds motioned, seconded by Mr. Thomas Presley, to approve the minutes as printed. Motion carried without dissent.

1. Welcome and Instructions

Diane Slaybaugh, TPO staff informed the board that the Lakeland Area Mass Transit District will no longer represent Mass Transit on the TD Board due to them becoming the CTC. Commissioner Steven Hunnicutt will now represent Mass Transit. He is a member and serves as Chairman of the Polk County Transit Authority. All Board members introduced themselves to Commissioner Hunnicutt.

2. Public Comment

Public Comment was opened. With no public comment was heard, Public Comment was closed.

3. Election of Vice Chairman

Motion: Mayor Charles Lake motioned, seconded by Commissioner Steven Hunnicutt, to elect Mr. Kevin Gilds as Vice Chairman of the TD LCB for 2016. Motion carried without dissent.

4. Annual CTC Evaluation

Ms. Diane Slaybaugh, TPO staff presented highlights of the Annual CTC Evaluation. The favorable evaluation was completed and submitted on time. The regional Mobility call Center continues to be a success and benefit for TD riders. The impact of Medicaid reform in Florida has affected reporting variances.

Ms. Slaybaugh thanked the Evaluation Committee, which consisted of Mayor Charles Lake, Mr. Eddie Hall and Mr. Kevin Gilds. The role and responsibilities of the CTC and the different types of trips were reviewed. Due to changes in the Medicaid program and anticipated changes in the CTC operations, the committee does not recommend any changes to the goals, objectives, polices, or performance measures at this time. The committee found one deficiency in the signage on the buses and recommends the CTC inventory its entire fleet to identify which vehicles need appropriate signage, install that signage, and present a full report to LCB at the May 9, 2016 meeting.

Staff recommends approval of a favorable annual evaluation of the Polk CTC to be forwarded to the Florida Commission for the Transportation Disadvantaged for 2015 with one recommendation for corrective action.

Motion: Commissioner Steven Hunnicutt motioned, seconded by Ms. Shela Stewart-Lucas, to approve a favorable CTC Evaluation be forwarded to the Florida Commission for the Transportation Disadvantaged. Motion carried without dissent.

5. Review of FDOT Grant Applications

Jeanna Cox presented the FDOT Grant applications for approval. The applications were due on February 1st. All coordinated agencies must have a coordinated agreement with the CTC in order to be considered for funding.

Motion: Commissioner Steven Hunnicut motioned, seconded by Mr. Tom Presley to endorse the applications as being consistent with the TDSP. Motion carried with Ms. Michelle Peronto abstaining from the vote.

6. CTC Report

Ms. Jeanna Cox, Polk County Social Services staff and Rodney Wetzel, Citrus Connection staff presented the Performances Measures of the CTC report. The report was compiled by both agencies. On time compliance is at 94 percent. Safety, complaints and hold times were reviewed. No vehicle breakdown data was available. Aaron Dunn, Citrus Connection staff was introduced to the committee.

7. Other Communications and Reports

- A. On January 21st, 2016 the Polk TPO presented their recommendation to the TD Commission for Lakeland Area Mass Transit District to become the CTC for Polk Count. The recommendation was approved by the commission. Effective date will be April 1, 2016.

8. Adjournment- Next meeting on May 9, 2016.

There being no further business the meeting was adjourned at 2:20 p.m.

Section 286.0105, Florida Statutes, states that if a person decides to appeal any decision made by a board, agency or commission with respect to any matter considered at a meeting or hearing, he will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.