



# Polk Transportation Planning Organization

## MEETING NOTICE

### POLK TRANSPORTATION PLANNING ORGANIZATION (TPO) BOARD

DATE: Thursday, June 14, 2018  
TIME: 9:00 a.m.  
LOCATION: Commission Boardroom  
Polk County Administration Building  
330 West Church Street  
Bartow, Florida 33830

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Mayor Pro-Tem Nat Birdsong, Board Chairman, Presiding

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1. **CALL TO ORDER**
2. **CHAIRMAN'S ANNOUNCEMENTS – Chairman Birdsong**
3. **CONFIRMATION OF QUORUM**
4. **OPPORTUNITY FOR PUBLIC COMMENT**
5. **AGENDA REVIEW – Mr. Deardorff**
6. **CONSENT AGENDA** **(TAB 1)**

*These action items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. A Board member may request an item be moved to the regular agenda for discussion. As applicable, consent agenda items have been recommended by the Technical Advisory Committees for approval.*

  - A. **Approve Minutes – April 12, 2018**
  - B. **Appoint Sherrie Holbrook to the Polk County Transportation Disadvantaged Coordinating Board**
  - C. **Approve TPO Resolution 2018-05 Authorizing Chairman to Execute a Transportation Disadvantaged Local Program Administrative Support Grant with the Lakeland Area Mass Transit District (LAMTD)**

**7. OTHER ACTION ITEMS**

**A. Public Hearing on Draft Amendment to the FY 2017/18 – 2021/22  
Transportation Improvement Program (TIP) (TAB 2)**

**(ROLL CALL VOTE REQUIRED)**

The Board will hold a public hearing to consider an amendment to the TIP as requested by the Florida Department of Transportation.

**B. Public Hearing on Draft TPO's Fiscal Years 2018/19 – 2022/23  
Transportation Improvement Program (TIP) (TAB 3)**

**(ROLL CALL VOTE REQUIRED)**

Staff will request the Board to hold a public hearing to consider the adoption of the new TIP – adding FY 2022/23 to the five year program. The TAC recommends approval.

**C. Review/Approve Draft TPO 2018 Priority Transportation Projects (TAB 4)**

Staff will request the Board to approve the priority projects for funding and programming as part of the Florida Department of Transportation's (FDOT) Fiscal Years 2019/20 – 2023/24 Five Year Work Program. The TAC recommends approval.

**D. Review/Approve Amendments to TPO Bylaws (TAB 5)**

The proposed amendments include one substantive change. This change would allow representatives of the South or East County Bloc to serve as TPO Board Chairperson or Vice-Chairperson whether they are serving as a voting or non-voting member of the Board.

**E. Authorize Chairman to Execute Consultant Services Authorization (CSA) for Automated, Connected, Electric, and Shared Vehicle Guidance (TAB 6)**

Staff will request the Board to authorize a CSA with Tindale Oliver at a cost not to exceed \$32,698.74 to support the development of a 2045 Investment Strategy as part of the 2045 Long Range Transportation Plan Update.

**F. Polk Development Tracker (TAB 7)**

**a. Review/Approve Amendment to Task 3.1 of the FY 2018/19 –  
2019/20 Unified Planning Work Program**

This is a request to revise Task 3.1 Long Range Transportation Planning to provide \$20,000 to assist in the development of a tracking

system for land development activity to support the forecasting of population and employment. Staff requests the referenced funding be shifted from that currently allocated for the 2045 Investment Strategy.

**b. Authorize Chairman to Execute Consultant Services Authorization (CSA) for the Polk County Development Tracker to Assist the TPO with Forecasting Population and Employment**

Staff will request the Board to authorize a CSA with AECOM at a cost not to exceed \$ 20,000 (TPO funding) to provide assistance with the development of the Polk Development Tracker.

**8. FLORIDA DEPARTMENT OF TRANSPORTATION REPORT**

**9. COMMUNICATIONS AND REPORTS (TAB 8)**

**A. Distracted Driving Community Forum**

**B. Pledge to Slow Down Campaign**

**10. OPPORTUNITY FOR PUBLIC COMMENT**

**11. BOARD MEMBER COMMENTS**

**12. ADJOURNMENT**

In accordance with the Americans with Disabilities Act, persons with disabilities needing special accommodations to participate in this proceeding should contact the Board of County Commissioners, Communications Office, at 330 W. Church Street, Bartow. Telephone (863) 534-6090, not later than four days prior to the proceeding. If hearing impaired call: (TDD) (863) 534-7777 or 1-800-955-8771, or Voice impaired call: 1-800-955-8770, via Florida Relay Service.

The TPO planning process is conducted in accordance with Title VI of the Civil Rights Act of 1964 and Related Statutes. Any person or beneficiary who believes they have been discriminated against because of race, color, religion, sex, age, national origin, disability, or family status may file a complaint with the TPO's Title VI Specialist, Diane Slaybaugh at (863) 534-6486, or by writing Ms. Slaybaugh at Post Office Box 9005, Bartow, Florida 33831-9005.