



Polk Transportation
Planning Organization

MEETING NOTICE

POLK TRANSPORTATION PLANNING ORGANIZATION (TPO) BOARD

DATE: Thursday, April 9, 2015
TIME: 9:00 a.m.
LOCATION: Polk County Commission Boardroom
Neil Combee Administration Building
330 West Church Street
Bartow, Florida 33830

Commissioner George Lindsey, III, Board Chairman, Presiding

- 1. CALL TO ORDER**
- 2. CHAIRMAN'S ANNOUNCEMENTS – Chairman Lindsey**
- 3. CONFIRMATION OF QUORUM – Ms. Simmons**
- 4. AGENDA REVIEW – Mr. Deardorff**
- 5. OPPORTUNITY FOR PUBLIC COMMENT**

6. CONSENT AGENDA

(Tab 1)

These action items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. A Board member may request an item be moved to the regular agenda for discussion. As applicable, consent agenda items have been recommended by the Technical Advisory Committees for approval.

A. Approve Minutes – February 12, 2015

B. Review/Approval of Time Extension for Consultant Services Authorization (CSA) 11-002-03 for SunRail Extension Study (Renaissance Planning Group)

Staff requests the Board to approve a time extension until June 30, 2015. There is no additional funding included in this request.

C. Review/Approval of Time Extension for CSA 11-004-03 for the Neighborhood Mobility Audits (URS, Inc.)

Staff requests the Board to approve a time extension until June 30, 2015 to complete the study documentation. There is no additional funding included in this request.

D. Review/Approval of CSA 14-363-02 with VHB, Inc. for the 2015 Traffic Count Program in the Amount (Not-to-Exceed) of \$52,000.00.

Board approval is requested for consultant services to be performed as part of the 2015 Traffic Count Program.

E. Review/Approval of Amendment #1 of the Master Consulting Agreement 14-363-4 between the Polk TPO and GMB Engineers & Planners, Inc.

The subject amendment is submitted for the Board's approval. It documents the new ownership and name, VHB, Inc., for GMD Engineers & Planners, Inc.

F. Review/Approval of Draft Resolution 2015-03 Authorizing the Chairman to File an Application with the U.S. Department Of Transportation, Federal Transit Administration (FTA), for a Grant under the Urban Mass Transportation Act Of 1964, as Amended.

Staff requests the Board's approval of the draft resolution in support of the TPO's transit planning efforts.

G. Review/Approval of Draft Amendments to the TPO's FY 2014/15 - 2015/16 Unified Planning Work Program (UPWP)

Staff requests approval of the subject amendments to reflect updates to the FY 2015/16 planning tasks and the inclusion of grant and certification documents. The Polk TPO's allocation of federal transit planning funds has not been announced at this time; therefore, staff requests the ability to update the FTA grant application with this information subsequent to the Board's approval of the UPWP.

H. Review/Approval of CSA 14-363-3-01 with Kimley-Horn & Associates, Inc. to Assess Options for Collecting Origin-Destination Survey Data in the Amount (Not-to-Exceed) of \$11,455.71.

Staff requests the Board to approve the subject CSA in support of the TPO's transportation data collection and modeling efforts.

7. OTHER ACTION ITEMS

A. Public Hearing on Draft Amendments to the FY 2014/15 – 2018/19 Transportation Improvement Program (TIP) (Tab 2)
(ROLL CALL REQUIRED)

The Board will hold a public hearing to consider amendments to the referenced TIP. These amendments are needed to ensure that the subject projects are eligible for federal funding. The TAC recommends approval.

B. Review/Approve of Consultant Services Authorization (CSA) for Multi-Use Trail Planning (Tab 3)

Staff will request the Board to approve consultant services for multi-use trail planning to include detailed feasibility studies for four proposed trail corridors. Two of these corridors were identified by the Shared Corridor Trail Committee. The subject corridors, project scope of services and budget are detailed in the attached CSA.

8. PRESENTATIONS

A. Overview of SunRail Commuter Rail System – Past, Present and Future

Harry Barley, Executive Director of MetroPlan Orlando, will provide an overview of the SunRail system to include information on the planning and implementation of service, current status and future issues.

B. SunRail Extension Study (Tab 4)

The project consultant will present its preliminary study results concerning the potential expansion of SunRail service into Polk County and related staging strategies.

9. AGENCY REPORTS

A. Florida Department of Transportation

B. Polk Transit

10. COMMUNICATIONS AND REPORTS

11. OPPORTUNITY FOR PUBLIC COMMENT

12. BOARD MEMBER COMMENTS

13. ADJOURNMENT

In accordance with the Americans with Disabilities Act, persons with disabilities needing special accommodations to participate in this proceeding should contact the Board of County Commissioners, Communications Office, at 330 W. Church Street, Bartow. Telephone (863) 534-6090, not later than four days prior to the proceeding. If hearing impaired call: (TDD) (863) 534-7777 or 1-800-955-8771, or Voice impaired call: 1-800-955-8770, via Florida Relay Service.

The TPO planning process is conducted in accordance with Title VI of the Civil Rights Act of 1964 and Related Statutes. Any person or beneficiary who believes they have been discriminated against because of race, color, religion, sex, age, national origin, disability, or familial status may file a complaint with the TPO's Title VI Specialist, Diane Slaybaugh at (863) 534-6486, or by writing Ms. Slaybaugh at Post Office Box 9005, Bartow, Florida 33831-9005.