



Polk Transportation
Planning Organization

MEETING NOTICE

POLK TRANSPORTATION PLANNING ORGANIZATION (TPO) BOARD

DATE: Thursday, August 11, 2016
TIME: 9:00 a.m.
LOCATION: Polk County Commission Boardroom
Neil Combee Administration Building
330 West Church Street
Bartow, Florida 33830

Commissioner Don Selvage, Board Chairman, Presiding

- 1. CALL TO ORDER**
- 2. CHAIRMAN'S ANNOUNCEMENTS – Chairman Selvage**
- 3. CONFIRMATION OF QUORUM – Ms. Simmons**
- 4. OPPORTUNITY FOR PUBLIC COMMENT**
- 5. STAFF INTRODUCTION – Chairman Selvage**
- 6. AGENDA REVIEW – Mr. Deardorff**
- 7. CONSENT AGENDA (Tab 1)**

These action items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. A Board member may request an item be moved to the regular agenda for discussion. As applicable, consent agenda items have been recommended by the Technical Advisory Committees for approval.

 - A. Approve Minutes – June 9, 2016**

B. Approve Consultant Services Authorization (CSA) for AECOM and Renaissance Planning to Perform Professional Services on the My Ride Transit Development Plan Update and Senior Mobility Audits

Staff recommends the Board approve the subject CSA based on the attached scope of services and fee proposal. This CSA is consistent with the adopted FY 2016/17 – 2017/18 Unified Planning Work Program.

C. Approve Consultant Services Authorization for Kimley-Horn & Associates and Stantec Consulting, Inc. to Perform Professional Services on the Implementation of Alternative Origin/Destination Survey Methodologies

Staff recommends the Board approve the subject CSA based on the attached scope of services and fee proposal. This CSA is consistent with the adopted FY 2016/17 – 2017/18 Unified Planning Work Program.

8. OTHER ACTION ITEMS

A. Review/Approve Draft TPO Resolution 2016-09 Endorsing the Proposed Hillsborough + Polk Freight Logistics Zone, Recommending Its Adoption and Other Actions (Tab 2)

The Hillsborough County Metropolitan Planning Organization (MPO) and Polk TPO recently completed a Strategic Plan which identifies a proposed freight logistics zone. The draft resolution recommends the adoption of the proposed zone and other actions in support of this designation. The Technical Advisory Committee (TAC recommends approval.

B. Review/Approve Request for Florida Department of Transportation Technical Assistance on Pedestrian and Bicycle Issues within the State Road 540 (Cypress Gardens Boulevard) Corridor (Tab 3)

The TAC recommends the Board request technical assistance as outlined in the attachment.

C. Review/Approve Draft Amendment to the TPO's 2016 Priority Transportation Projects (Tab 4)

The requested change adds a bridge replacement project for the General James Van Fleet State Trail. The TAC recommends approval.

D. Review/Approve Position Statement on Proposed Metropolitan Planning Rule (TAB 5)

Staff will request the Board to approve a position on a proposed rule related to MPO boundaries and regional coordination.

E. Review/Approve Draft Modifications to the TPO’s Adopted Fiscal Years 2016/17 – 2017/18 Unified Planning Work Program (UPWP) (TAB 6)

The TAC has recommended the Board approve a shift of funds from one UPWP planning project to support the full funding of the My Ride Transit Development Plan Update. Staff will also request the Board to approve a modified organization chart to reflect a change in staffing.

9. PRESENTATIONS

A. US 92 Project Development and Environmental Study (TAB 7)

FDOT staff and the project consultant will provide an overview of the current study in western Lakeland.

B. Proposed Bicycle and Pedestrian Safety Coalition

Staff will provide an update on the proposed coalition.

C. Project Highlight – Two Complete Street Corridors (TAB 8)

The project consultant will provide an overview of the recommended complete street improvements for Wabash Avenue and SR 544 (Havendale Blvd). These corridors are being addressed as part of the Complete Street Corridor Feasibility Study.

10. FDOT AGENCY REPORT

11. COMMUNICATIONS AND REPORTS

12. OPPORTUNITY FOR PUBLIC COMMENT

13. BOARD MEMBER COMMENTS

14. ADJOURNMENT

In accordance with the Americans with Disabilities Act, persons with disabilities needing special accommodations to participate in this proceeding should contact the Board of County Commissioners, Communications Office, at 330 W. Church Street, Bartow. Telephone (863) 534-6090, not later than four days prior to the proceeding. If hearing impaired call: (TDD) (863) 534-7777 or 1-800-955-8771, or Voice impaired call: 1-800-955-8770, via Florida Relay Service.

The TPO planning process is conducted in accordance with Title VI of the Civil Rights Act of 1964 and Related Statutes. Any person or beneficiary who believes they have been discriminated against because of race, color, religion, sex, age, national origin, disability, or family status may file a complaint with the TPO’s Title VI Specialist, Diane Slaybaugh at (863) 534-6486, or by writing Ms. Slaybaugh at Post Office Box 9005, Bartow, Florida 33831-9005.