



Polk Transportation Planning Organization (TPO) Board

**Approved MEETING MINUTES
Thursday, February 12, 2015**

Neil Combee Administration Building, Commission Boardroom
330 West Church Street
Bartow, FL 33830

Voting Members Present:

Commissioner Jack Myers
Mayor Pat Huff (late)
Commissioner Don Salvage
Commissioner Phillip Walker
Mayor Nat Birdsong
Commissioner Todd Dantzer
Commissioner John Hall
Commissioner George Lindsey, *Chairman*
Commissioner Ed Smith

East County Block Voting Members:

Vice Mayor Charles Lake

South County Block Voting Members:

Commissioner Barbara Manley

East County Block Alternate Members:

Commissioner Willie Quarles

South County Block Alternate Members:

Commissioner Collins Smith (late)

Advisory Members Present:

Secretary Billy Hattaway
Tom Deardorff
Randy Mink

Others Present:

Linda Campbell
Bob Lee
Lori Carlton
Joe Lauk
Laura Lockwood
Robin Stublen
Jennifer Stults
Mary Crowe
Christopher Hatton
William Roll
Ronnie Blackshear
Ryan Kordek
Xiomara Meeks
Cherie Simmons
Diane Slaybaugh
RJ Walters

Representing:

City of Auburndale
City of Bartow
City of Lakeland
City of Lakeland
City of Winter Haven
Polk County BoCC
Polk County BoCC
Polk County BoCC
Polk County BoCC

Representing:

City of Lake Alfred

Representing:

City of Fort Meade

Representing:

Town of Dundee

Representing:

City of Mulberry

Representing:

FDOT, District One
Polk County TPO
TPO Legal Advisor

Representing:

Citizen
Citizen
Florida Department of Transportation
Florida Department of Transportation
Florida Department of Transportation
Florida Department of Transportation
Florida Department of Transportation
Florida Southern College
Kimley-Horn and Associates
Kimley-Horn and Associates
Polk County TPO
Polk County TPO
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1. CALL TO ORDER

Chairman George Lindsey called the TPO Board meeting to order at 9:00 a.m.

2. CHAIRMAN'S ANNOUNCEMENTS

Chairman Lindsey had no announcements

3. CONFIRMATION OF QUORUM

TPO Office Manager Cherie Simmons confirmed a quorum with 10 voting members and 1 alternate in attendance. Commissioner Barbara Manley represented the South County Block. Vice Mayor Charles Lake represented the East County Block.

4. AGENDA REVIEW

Tom Deardorff, TPO Executive Director briefly reviewed the revised agenda, which was handed out at the meeting and noted the addition of Item 6B to the Consent Agenda. The item was the renewal of a Staff Services Agreement. A copy of the agreement was handed out.

5. OPPORTUNITY FOR PUBLIC COMMENT

Mr. Bob Lee of Pebble Beach Boulevard, Lake Ashton, Winter Haven voiced concerns about the Central Polk Parkway.

Ms. Mary Crowe of 2557 Laurel Glenn Street, Lakeland announced the start of the organization Bicycling Lakeland.

6. CONSENT AGENDA

Motion: Commissioner Ed Smith motioned to approve the Consent Agenda as presented. Commissioner Phillip Walker seconded the motion. Motion carried without dissent.

7. OTHER ACTION ITEMS

A. Proposed Performance Targets for the 2040 Long Range Transportation Plan

Tom Deardorff, TPO staff presented the draft goals, performance objectives, targets and policies of the Momentum 2040 Update. A short video was shown about the causes of accidents and the Target O Initiative. Mr. Deardorff presented the performance targets in comparison to the current measures in safety, mobility, livability and resources. These performance targets will guide the development of the 2040 Plan.

Motion: Commissioner Phillip Walker motioned to recommend that the TPO Board approve the Draft Goal, Performance Objectives, Targets and Policies as presented. Commissioner Don Selvage seconded the motion. Motion carried without dissent.

B. Staff Appointment to Polk County Sidewalk Advisory Committee

Tom Deardorff, TPO staff requested the Board to appoint the TPO Executive Director or his designee to Polk County's Sidewalk Advisory Committee as the TPO staff representative. The committee is comprised of five county staff members which will be selected by the County Manager, five members

appointed by the Board of county Commissioners, one member who is selected by the school Board and one TPO staff member. Mr. Deardorff stated that Ben Dunn will be the designee on the committee.

Motion: Commissioner Don Selvage motioned to approve the appointment as requested. Commissioner Jack Myers seconded the motion. Motion carried without dissent. Roll

8. PRESENTATIONS

A. Proposed Master Planning for Shared Use Trail Corridors

Ryan Kordek, TPO staff provided a proposed strategy to prepare trail master plans for identified candidate shared use trail corridors. The Master Plans will identify potential trail alignments and cross section, determine cost and maintenance responsibilities and outline implementation steps.

Chusk Barmby, City of Lakeland staff gave a presentation on the Tenoroc Trail Master Plan.

B. Demonstration of Community Remarks Public Involvement Tool

Richard 'RJ' Walters, TPO staff briefly demonstrated TPO's new interactive public comment tool. A short video was shown.

9. Election of Chairman and Vice Chairman

Motion: Commissioner Jack Myers motion to appoint commissioner George Lindsey and Commissioner Don Selvage to serve a second year in their present position. Commissioner Phillip walker seconded the3 motion. Motion carried without dissent.

10. Board Appointments

Ronnie Blackshear, TPO staff gave brief description of each appointment.

- **Metropolitan Planning Organization Advisory Committee**

Motion: Commissioner Jack Myers motioned that May Nat Birdsong and Vice Mayor Charles Lake continue serving as the Polk TPO representatives for 2015. Commissioner Ed Smith seconded the motion. Motion passed without dissent.

- **Transportation Disadvantaged Local Coordinating Board**

Motion: Commissioner Ed Smith motioned that Vice Mayor Charles Lake continue serving as the Chairman of the TD LCB for 2015. Motion was seconded by Commissioner John Hall. Motion passed without dissent.

- **West Central Florida Chairs Coordinating Committee**

Motion: Commissioner Ed Smith motioned that Commissioners Lindsey and Selvage continue serving as the Polk TPO representatives for 2015. No alternate was appointed. Commissioner John Hall seconded the motion. Motion passed without dissent.

- **Ridge Scenic Highway Corridor Management Entity**

Motion: Commissioner John Hall motioned that Mayor Eugene Fultz continue serving as the Polk TPO representatives for 2015. Mayor Pat Huff seconded the motion. Motion passed without dissent.

- **Central Florida MPO Alliance**

Motion: Commissioner Ed Smith motioned that Mayors Roy Tyler, Pat Huff and Commissioner Jack Myers continue serving as the Polk TPO representatives for 2015 with Commissioner Barbara Manley as the alternate. Commissioner John Hall seconded the motion. Motion passed without dissent.

11. AGENCY REPORTS

Florida Department of Transportation (FDOT)

Secretary Billy Hattaway, FDOT District One:

- Thanked TPO staff for great presentations
 - Update on Complete Street Policy
 - Adopted in September 2014
 - Signed Memorandum of Understanding signed with Smart Growth America
 - Alert Today Alive Tomorrow
 - Official kick off Friday, February 13, 2015
 - Transportation Funding
 - Funding ends in May

Lori Carlton, FDOT Update:

- Commissioner Ed Smith question about Lake Alfred Trail Pedestrian Bridge
 - Update email provided
- Commissioner Bell had concern about the status of the John Singletary Bridge Project Funding
 - Project was brought in 2 years.
 - Fort Mead has already had a community meeting on this project
- Copies of Secretary Hattaway's letter in response to TPO Endorsement letter handed out
- Mayor Nat Birdsong
 -
- Florida Transportation Plan Forum
 - Was held in Sebring
- Mayor's Challenge
 - Will be held in March

A. Status Report on Central Polk Parkway

Joe Lauk, FDOT Staff

- Central Polk Parkway
 - Segments 1-7 are in design phase
 - Segment 8 in PD&E
 - 6 lane section
 - Design scope is for 30% plans
 - Public involvement underway
 - No funding for construction yet

B. SR 60 rail Overpass at CSX "S" Line

Joe Lauk, FDOT gave a brief overview of the SR 60 project. Public hearing to be held in the Spring.

Polk Transit
No Report

12. COMMUNICATIONS AND REPORTS

A. SunRail Extension Study

- Beginning Phase 2
- Reported Phase 1 findings
- Learned about Complete Street Design
- Ridership Analysis completed
- Next step is to create Service Area Plan
- Findings will be brought to TPO Board in April

B. New staff member

Welcomed Curtis Knowles back to the TPO

C. 2015 MPOAC Priorities

- Copies of Priorities handed out at meeting

13. OPPORTUNITY FOR PUBLIC COMMENT

- Linda Campbell of 3148 Mountain Lake Cut-Off Road: Concern about Central Polk Parkway Project
- Bob Lee of Pebble Beach Boulevard: Is the Central Polk Parkway a committed project?
- Secretary Hattaway, FDOT: Yes it is committed but not funded.

14. BOARD MEMBER COMMENTS

None

15. ADJOURNMENT

With no further business, meeting adjourned at 10:47 a.m.

Respectfully transcribed by Cherie Simmons, TPO Office Manager

Section 286.0105, Florida Statutes, states that if a person decides to appeal any decision made by a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.