



Polk Transportation Planning Organization (TPO) Board

**Draft MEETING MINUTES
Thursday, August 11, 2016**

Neil Combee Administration Building, Commission Boardroom
330 West Church Street
Bartow, FL 33830

Voting Members Present:

Commissioner Jack Myers
Commissioner Pat Huff
Commissioner Roy Tyler
Mayor Eugene Fultz
Mayor Howard Wiggs
Commissioner Bill Read
Commissioner Don Selvage, *Chairman*
Commissioner Phillip Walker
Commissioner Nat Birdsong, *Vice Chairman*
Commissioner Steven Hunnicut
Commissioner Melony Bell
Commissioner George Lindsey
Commissioner John Hall
Commissioner Todd Dantzler
Commissioner Ed Smith

East County Block Voting Members:

Mayor Charles Lake

South County Block Voting Members:

Vice Mayor Collins Smith

East County Block Alternate Members:

Commissioner Willie Quarles

South County Block Alternate Members:

Commissioner Barbara Manley

Advisory Members Present:

Laura Herrsher
Tom Deardorff
Randy Mink

Others Present:

Eric Fleming
Colleen Collinsworth
Lori Carlton
Arlene Barnes
Lisa Perto
Tony Sherrard
Carol Scott
Rod Wetzell
Jeanna Cox

Representing:

City of Auburndale
City of Bartow
City of Haines City
City of Lake Wales
City of Lakeland
City of Lakeland
City of Lakeland
City of Lakeland
City of Winter Haven
City of Winter Haven
Polk County BoCC
Polk County BoCC
Polk County BoCC
Polk County BoCC
Polk County BoCC

Representing:

City of Lake Alfred

Representing:

City of Mulberry

Representing:

Town of Dundee

Representing:

City of Fort Meade

Representing:

FDOT, District One

Polk County TPO

TPO Legal Advisor

Representing:

AIM

DCF

Florida Department of Transportation

Florida Department of Transportation

Florida Department of Transportation

Florida Department of Transportation

FDOT/TPK

LAMTD

Polk County Social Services

Cherie Edwards	Polk County TPO
Ronnie Blackshear	Polk County TPO
Curtis Knowles	Polk County TPO
Ryan Kordek	Polk County TPO
Xiomara Meeks	Polk County TPO
Diane Slaybaugh	Polk County TPO
Jean Parlow	Polk County TPO
Anne Bell	Senator Grimsley's Office
Tom Palmer	The Ledger

1. CALL TO ORDER

Chairman Don Selvage called the TPO Board meeting to order at 9:00 a.m.

2. CHAIRMAN'S ANNOUNCEMENTS

Chairman Selvage had no announcements

3. CONFIRMATION OF QUORUM

Cherie Edwards, TPO Office Manager confirmed a quorum with 17 voting members and 2 alternate in attendance. Vice Mayor Collins Smith represented the South County Block and Mayor Charles Lake represented the East County Block.

4. OPPORTUNITY FOR PUBLIC COMMENT

Chairman Lindsey opened the floor for public comment. Seeing none the hearing was closed.

5. STAFF INTRODUCTION

Chairman Selvage read short biographies of Curtis Knowles and Ryan Kordek.

6. AGENDA REVIEW

Tom Deardorff, TPO Executive Director informed the board of additional information including a revised agenda at their places. He briefly reviewed the agenda.

Motion: Commissioner Melony Bell motioned to approve the revised agenda as presented. Commissioner Todd Dantzler seconded the motion. Motion carried without dissent.

7. CONSENT AGENDA

Motion: Commissioner Nat Birdsong motioned to approve the Consent Agenda as presented. Commissioner Todd Dantzler seconded the motion. Motion carried without dissent.

8. OTHER ACTION ITEMS

Tom Deardorff, TPO staff presented Items 8A – E

A1. Review/Approve Draft TPO Resolution 2016-09 Endorsing the Proposed Hillsborough and Polk Freight Logistic Zone, Recommending its Adoption and Other Actions

TPO Staff presented Draft Resolution 2016-09 which recommends the adoption of the proposed Hillsborough and Polk Counties Freight Logistic Zone. The TAC recommends approval.

Motion: Commissioner John Hall motioned to approve the draft resolution as presented. Commissioner Bill Read seconded the motion. Motion carried without dissent.

A2. Review/Approve Draft TPO Resolution 2016-10 Providing Comment on the Proposed National Highway Freight Network

TPO staff presented Draft Resolution 2016-10. At the state level there has been great importance put on freight movement. This resolution will request technical assistance from FDOT on pedestrian and B9icycle issues in the SR 540 Corridor. FDOT is in agreement with this proposal.

Motion: TPO Chairman called for a vote on the Draft Resolution. A Favorable vote was unanimous.

B. Review/Approve Request for Florida Department of Transportation (FDOT) Technical Assistance on Pedestrian and Bicycle issues within the State Road 540 (Cypress Gardens Boulevard) Corridor

TPO staff presented a request from the Technical Advisory Committee to request technical assistance from FDOT on pedestrian and bicycle issues along the SR 540 Corridor. The assistance is needed to evaluate the need for enhanced pedestrian crossings, alternatives for making corridor more pedestrian and bicycle friendly and the feasibility of constructing a shared-use path within the existing right-of-way.

Motion: Commissioner Melony Bell motioned to approve the request of the TAC as presented. Commissioner Phillip Walker seconded the motion. Motion carried without dissent.

C. Review/Approve Draft Amendment to the TPO's 2016 Priority Transportation Projects

TPO staff presented a draft amendment which would add a bridge replacement project for the Van Fleet Trail to TPO's 2016 Priority Transportation Projects. This will be Candidate Project #36.

Motion: Commissioner Ed Smith motioned to approve the draft amendment as presented. Commissioner Nat Birdsong seconded the motion. Motion carried without dissent.

D. Review/Approve Position Statement on Proposed Metropolitan Planning Rule

TPO staff presented the position statement which will reflect TPO's position on a proposed rule related to MPO boundaries and regional coordination. This statement will state that the Polk TPO is in opposition of the boundaries and definition of Metropolitan Planning Area. If this is passed Polk TPO would be forced to become a part of another MPO/TPO

Motion: Commissioner George Lindsey motioned to approve the Position Statement as presented. Commissioner John Hall seconded the motion. Motion carried without dissent.

E. Review/Approve Draft Modifications to the TPO's Adopted Fiscal Years 2016/17 – 2017/18 Unified Planning Work Program (UPWP)

Tom Deardorff, TPO staff presented two modifications to the approved UPWP. The first modification is to change Task 3.2, Neighborhood Mobility Audits \$50,000 allocation by reallocate \$12,000 to the Transit Development Plan Update. This change would make the \$15,000 Major Update allocation \$27,000. The other modification is to fund the TPO's Communication Specialist by funding two part-time positions. One in Communications and the other in Information Technology

Motion: Commissioner George Lindsey motioned to approve the modifications as presented. Mayor Eugene Fultz seconded the motion. Motion carried without dissent.

9. PRESENTATIONS

A. US 92 Project Development and Environmental Study

Tony Sherrard, FDOT project manager introduced Eric Fleming of AIM Engineering, who presented the item. The purpose of the study is to evaluate and document engineering and environmental effects of widening US 92. The needs for improvement include increased traffic demands, improved connectivity, enhance safety and improve emergency evacuation process. Funding for design and right-of-way acquisition is included in the FDOT Five Year Work Program for Fiscal Years 2017 – 2021..

Motion: Commissioner Phillip Walker motioned for TPO to proceed with the plans as presented. Mayor Eugene Fultz seconded the motion. Motion carried without dissent.

B. Proposed Bicycle and Pedestrian Safety Coalition

Tom Deardorff, TPO updated the Board on a proposed Bicycle/Pedestrian Safety Coalition. Mr. Deardorff met with Secretary Hattaway and Amanda Day of Best Foot Forward in Orlando. It was a very helpful meeting. Polk Vision will become a part of the coalition.

C. Project Highlights – Two Complete Street Corridors

William Roll, Kimley Horn and Associates staff presented Wabash Avenue in Lakeland and SR 544 (Havendale Boulevard) in Winter Haven. On Wabash Avenue the primary project sections

run from Old Tampa Highway/Olive Street to the Publix Distribution Center and from Ariana Street to Jesse Keen Elementary. The Old Tampa Highway to Publix Distribution Center portion is 15 miles in length and is projected to cost \$89,500. The Ariana Street to Jesse Keen Elementary portion is .60 miles in length and is projected to cost \$2.06 million. The Havendale Boulevard project is 2.45 miles in length and is projected to cost 3.5 million

10. FDOT AGENCY REPORTS

Florida Department of Transportation (FDOT)

FDOT staff:

- Banana Creek Trail Bridge Replacement
 - Completion date is the end of September

11. COMMUNICATIONS AND REPORTS

- None.

12. OPPORTUNITY FOR PUBLIC COMMENT

- None

13. BOARD MEMBER COMMENTS

- Commissioner Charles Lake
 - a. Problems with truck traffic in Lake Alfred
 - b. Traffic light issue on 557
 - i. TPO staff will meet with the City of Lake Alfred
 - ii. Chairman asked that a report be given a next meeting.

14. ADJOURNMENT

With no further business, meeting adjourned at 10:20 a.m.

Respectfully transcribed by Cherie Simmons, TPO Office Manager

Section 286.0105, Florida Statutes, states that if a person decides to appeal any decision made by a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.