



**Polk Transportation Planning Organization (TPO) Board**

**Approved MEETING MINUTES  
Thursday, September 17, 2015**

Neil Combee Administration Building, Commission Boardroom  
330 West Church Street  
Bartow, FL 33830

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**Voting Members Present:**

Commissioner Jack Myers  
Mayor Eugene Fultz  
Mayor Howard Wiggs (late)  
Commissioner Jim Malless  
Commissioner Don Salvage, *Vice Chairman*  
Commissioner Phillip Walker  
Mayor Nat Birdsong  
Mayor Pro-Tem Steven Hunnicut  
Commissioner John Hall  
Commissioner George Lindsey, *Chairman*  
Commissioner Ed Smith

**East County Block Voting Members:**

Mayor Charles Lake

**South County Block Voting Members:**

Commissioner Barbara Manley

**East County Block Alternate Members:**

None

**South County Block Alternate Members:**

Commissioner Collins Smith

**Advisory Members Present:**

Chris Smith  
Tom Deardorff  
Randy Mink  
**Others Present:**  
Sherry Carver  
Sharon Garrett  
Chuck Barmby  
Shundreka Givan  
Elizabeth Orr  
Jennifer Hibbert  
Lori Carlton  
Robin Stublen  
Sean Santalla  
Walter O'Rourke  
Christopher Hatton  
William Roll  
Ronald Leder  
Tom Deardorff

**Representing:**

City of Auburndale  
City of Lake Wales  
City of Lakeland  
City of Lakeland  
City of Lakeland  
City of Lakeland  
City of Winter Haven  
City of Winter Haven  
Polk County BoCC  
Polk County BoCC  
Polk County BoCC

**Representing:**

City of Lake Alfred

**Representing:**

City of Fort Meade

**Representing:**

**Representing:**

City of Mulberry

**Representing:**

FDOT, District One  
Polk County TPO  
TPO Legal Advisor

**Representing:**

CFRPC  
Citizen  
City of Lakeland  
FHWA  
FTA  
FTA  
Florida Department of Transportation  
Florida Department of Transportation  
Florida Department of Transportation  
Katalyee LTD  
Kimley-Horn and Associates  
Kimley-Horn and Associates  
Pennoni  
Polk County TPO

Cherie Simmons  
Ronnie Blackshear  
Ryan Kordek  
Xiomara Meeks  
Diane Slaybaugh  
Tricia Pichette  
Anne Bell

Polk County TPO  
Polk County TPO  
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Polk County TPO  
Polk County TPO  
Senator Grinsley's Office

## 1. CALL TO ORDER

Chairman George Lindsey called the TPO Board meeting to order at 9:00 a.m.

## 2. CHAIRMAN'S ANNOUNCEMENTS

Chairman Lindsey wished Happy Birthday to Commissioner John Hall and Mayor Charles Lake. Chairman Lindsey also announced the TMA Certification Meeting that will follow the TPO Board meeting and asked Mr. Deardorff to introduce the certification team.

Mr. Deardorff gave a brief review of today's schedule and how the certification meeting will proceed and introduced the certification team.

## 3. CONFIRMATION OF QUORUM

Cherie Simmons, TPO Office Manager confirmed a quorum with 12 voting members and 1 alternate. Commissioner Barbara Manley is representing the South County Block and Mayor Charles Lake is representing the East County Block.

## 4. OPPORTUNITY FOR PUBLIC COMMENT

None

## 5. AGENDA REVIEW

Tom Deardorff, TPO Executive Director briefly reviewed the agenda and briefly described Momentum 2040.

## 6. CONSENT AGENDA

**Motion:** Mayor Eugene Fultz motioned to approve the Consent Agenda as presented. Commissioner Ed Hall seconded the motion. Motion carried without dissent.

## 7. OTHER ACTION ITEMS

### A. Public Hearing on Draft Amendments to the FY 2015/16 – 2019/20 Transportation Improvement Program (TIP)

Tom Deardorff, TPO staff presented draft amendments to the FY 2015/16 – 2019/20 TIP. Federal legislation requires the TPO to prepare and adopt a TIP annually. The TIP identifies how all federal and state transportation money is anticipated to be spent in Polk County. The TIP includes highway,

public transit, rail, aviation, bicycle, pedestrian, safety, and freight-related projects. The TPO's TIP must be consistent with its Long Range Transportation Plan. Projects must be listed in the TIP with the current phasing and funding in the year of expenditure in order to receive federal funds. This TIP includes FDOT's FY 2014 – 2019 Five Year Work Program, and transportation projects in local government Capital Improvement (CIP) Plans.

The project or project phases are contained in the Roll-Forward Report. These reports are provided to assist in identifying projects in the TIP which were not committed in the previous state fiscal year and, therefore must be included in the current TIP that becomes effective October 1<sup>st</sup>. Inclusion in the TIP ensures authorization of federal funds for projects to be implemented. There is an addition of two Obligated FTA project from the Citrus Connection. TPO staff and the Technical Advisory Committee recommend approval.

Public hearing opened. No comments heard. Public hearing closed.

**Motion:** Commissioner John Hall motioned to approve the amendments to the TIP as presented. Commissioner Phillip Walker seconded the motion. Motion carried without dissent. Roll Call Vote was unanimous.

## **B. Review/Approve Draft 2040 Long Range Transportation Plan, Momentum 2040, for the Purpose of Public Review and Comment**

Ryan Kordek, TPO staff presented the Draft Momentum 2040 Plan. The endorsement of this plan by the TPO board will open up the public comment period which will run from September 17, 2015 until December 10, 2015. The Final Adoption and Public Hearing will be on December 10, 2015. The Plan includes the Needs Analysis and Cost Feasible Plan. This plan is more performance based than past plans.

There will be three public involvement opportunities. The Adviser Network Community Forum will be held on September 22, 2015 at the Winter Haven Public Library at 5:30 pm. There will be two Public Workshops. The first will be held on October 1, 2015 at the Lakeland Library at 5:30 pm. The second will be held at the NE Polk Sheriffs Office on Dunson Road on October 6, 2015. Staff will also be at the Lakeland Hispanic Festival on October 24, 2015 from 10 am to 4 pm.

**Motion:** Commissioner Ed Smith motioned to endorse the draft plan for the purpose of receiving public comment as presented. Commissioner John Hall seconded the motion. Motion carried without dissent.

## **8. PRESENTATIONS**

### **A. Complete Street Corridor Feasibility Study**

Tom Deardorff, TPO staff gave a brief introduction to the study. He introduced Project Manager Christopher Hatton of Kimley Horn and Associates. Mr. Hatton introduced William Roll of Kimley Horn and presented a very detailed update on the progress of the study. Over 440 corridors were evaluated, resulting in 33 priority corridors being identified. 8 corridors were ultimately selected to address specific needs on a corridor-by-corridor basis for this study. These corridors were selected based upon a methodology which included key factors such as safety, local agency and stakeholder support, and economic development.

## 9. AGENCY REPORTS

### Florida Department of Transportation (FDOT)

Lori Carlton, FDOT District, TPO Liaison:

- Work Program Public Hearings
  - E-Public Hearing
    - October 12-16, 2015
  - FDOT staff available for questions
    - October 16, 2015
    - Bartow Public Library
    - 9:30 am – 11:30 am

### Polk Transit

No Report

## 12. COMMUNICATIONS AND REPORTS

There will be a Federal Certification Review and public meeting immediately following the TPO Board Meeting.

## 13. OPPORTUNITY FOR PUBLIC COMMENT

None

## 14. BOARD MEMBER COMMENTS

None

## 15. ADJOURNMENT

With no further business, meeting adjourned at 10:04 a.m.

*Respectfully transcribed by Cherie Simmons, TPO Office Manager*

*Section 286.0105, Florida Statutes, states that if a person decides to appeal any decision made by a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.*