



Polk Transportation Planning Organization

MEETING AGENDA

Date: Thursday, August 12, 2021

Time: 9:00 a.m.

Location: Conference Room A - Entrance E1

Advent Health Fieldhouse

210 Cypress Gardens Blvd

Winter Haven, FL 33880

Zoom Link: <https://us02web.zoom.us/j/84529926104> if you are unable to join by computer audio, dial (646) 558-8656 and enter the **Meeting ID: 845 2992 6104**

Commissioner Roy Tyler, Board Chairman, Presiding

The Polk Transportation Planning Organization (TPO) Board meeting will be held at 9 a.m., Thursday, August 12, 2021. Please note the meeting will be held in Conference Room A (Entrance E1) of the Advent Health Fieldhouse, located at 210 Cypress Gardens Blvd, Winter Haven.

Members of the public may also view the meeting through Zoom at <https://us02web.zoom.us/j/84529926104>. Meeting ID: 845 2992 6104

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INTRODUCTION

1. Call to Order – Roy Tyler, Chairman
2. Confirmation of Quorum
3. Opportunity for Public Comment
4. Agenda Review – Ms. Frederick

CONSENT AGENDA (TAB 1)

These action items are considered to be routine and will be enacted by one motion. There will be no separate discussion on these items. A Board member may request an item be moved to the regular agenda for discussion.

5. Approve Minutes – June 10, 2021
6. Approve Polk TPO Executive Director Quarterly Timesheets and Expense Reimbursements

Staff requests the Board to approve the timesheets and expense reimbursements for the Polk TPO Executive Director for the second quarter of 2021, in accordance with FDOT Technical Memorandum 19-05, as amended.

7. Approve Appointment to the Polk County Transportation Disadvantaged Coordination Board

Staff requests the Board appoint Lisa Peterson as a representative of the disabled. The TPO, as the designated official Planning Agency for the Polk County Transportation Disadvantaged Local Coordinating Board (LCB), has the responsibility to appoint members to serve on the LCB.

OTHER ACTION ITEMS (TAB 2)

8. Public Hearing on Draft Amendments to FY 2020/21 – 2024/25 Transportation Improvement Program (TIP)

(ROLL CALL VOTE REQUIRED)

The Board will hold a public hearing to consider the adoption of amendments to the TIP to include projects previously funded, but not completed, under the prior TIP. These projects are contained in the Florida Department of Transportation's (FDOT) "Roll Forward" Report as attached. The Technical Advisory Committee (TAC) recommends approval.

9. Approve Consultant Services Authorization TPO-20-1009-01-01 with AECOM Technical Services, Inc. to Update the Roadway Network Database at a Cost Not-to-Exceed \$44,888.00

Staff requests the Board approve this authorization for professional services consistent with the TPO's adopted Fiscal Years 2020/21 – 2021/22 Unified Planning Work Program.

10. Approve Professional Services Agreement TPO-19-831-01 with AECOM Technical Services, Inc. in Support of the TPO's Bicycle/Pedestrian Safety Education Program

Staff requests the Board approve the professional services agreement. *Due to the size of this document, an excerpt is included as part of the agenda packet. Use this link to view the document in its entirety:*

<https://www.dropbox.com/s/4h0bv9831k8e5ds/Full%20DRAFT%20PSA%20for%20BPSEP-%20for%20TPO%20agenda%20email%20or%20FTP%208-12-21.pdf?dl=0>

11. Approve Consultant Services Authorization TPO-19-831-01-01 with AECOM Technical Services, Inc. in Support of the TPO's Bicycle/Pedestrian Safety Education Program at a Cost not-to-Exceed \$199,966.08

Staff requests the Board approve this authorization for professional services. This is a companion item to item 10.

PRESENTATIONS AND STATUS REPORTS (TAB 3)

12. Ridge Scenic Highway Update

TPO staff will provide an update on the status of the Ridge Scenic Highway (State Road 17) in eastern Polk County.

13. Dangerous by Design 2021 Report

TPO staff will provide a presentation on the referenced Report that was released by Smart Growth America and discuss some of the TPO's ongoing and planned safety initiatives. (Attachment)

14. Transit Development Plan (TDP) Update

TPO staff will provide an overview of the TPO's work on the TDP including the annual update, as well as the next major update which is due in 2022.

REPORTS

15. Florida Department of Transportation Report

16. Communications and Reports

- a. Transportation Summit – September 2, 2021

17. Opportunity for Public Comment

18. Board Member Comments

19. Adjournment

In accordance with the Americans with Disabilities Act, persons with disabilities needing special accommodations to participate in this proceeding should contact the Board of County Commissioners, Communications Office, at 330 W. Church Street, Bartow. Telephone (863) 534-6090, not later than four days prior to the proceeding. If hearing impaired call: (TDD) (863) 534-7777 or 1-800-955-8771, or Voice impaired call: 1-800-955-8770, via Florida Relay Service. The TPO planning process is conducted in accordance with Title VI of the Civil Rights Act of 1964 and Related Statutes. Any person or beneficiary who believes they have been discriminated against because of race, color, religion, sex, age, national origin, disability, or family status may file a complaint with the TPO's Title VI Specialist at (863) 534-6486, or by writing Ms. Julia Davis at Post Office Box 9005, Bartow, Florida 33831-9005.