



Polk Transportation Planning Organization

MEETING AGENDA

Date: Thursday, April 14, 2022

Time: 9:00 a.m.

Location: Commission Boardroom
Polk County Administration Building
330 West Church Street
Bartow, Florida 33830

Zoom Link: <https://us02web.zoom.us/j/84529926104> if you are unable to join by computer audio, dial (646) 558-8656 and enter the **Meeting ID: 845 2992 6104**

Commissioner Roy Tyler, Board Chairman, Presiding

The Polk Transportation Planning Organization (TPO) Board meeting will be held at 9 a.m., Thursday, April 14, 2022. Please note the meeting will be held in the Commission Boardroom at the Polk County Administration Building, located at 330 West Church Street in Bartow.

Members of the public may also view the meeting through Zoom at <https://us02web.zoom.us/j/84529926104>. Meeting ID: 845 2992 6104

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INTRODUCTION

1. Call to Order – Roy Tyler, Polk TPO Chairman
2. Confirmation of Quorum
3. Opportunity for Public Comment
4. Agenda Review – Mr. Parag Agrawal, Polk TPO Executive Director

CONSENT AGENDA (TAB 1)

These action items are considered to be routine and will be enacted by one motion. There will be no separate discussion on these items. A Board member may request an item be moved to the regular agenda for discussion.

5. Approve Minutes – February 10, 2022

6. Approve Polk TPO Executive Director Quarterly Timesheets and Expense Reimbursements

Staff requests the Board to approve the timesheets and expense reimbursements for the Polk TPO Executive Director for the fourth quarter of 2021 and first quarter of 2022, in accordance with FDOT Technical Memorandum 19-05, as amended.

7. Approve Draft TPO Resolution 2022-03 Authorizing Chairman to File a Transportation Disadvantaged Trust Fund Planning-Related Activities Grant Application

Staff requests the Board to approve the attached resolution to seek funds to support transportation disadvantaged planning-related activities.

8. Approve Draft TPO Resolution 2022-04 Authorizing Chairman to execute a Public Transportation Grant Agreement

The subject resolution as attached will support staff transit planning activities in FY 2021/22. Staff requests Board approval.

9. Approve Polk TPO Certification Review

Staff requests the Board to approve the subject certification review as conducted by the Florida Department of Transportation, District One.

10. Approve Renewal Agreement for TPO Staff Services

The Polk County Board of County Commissioners provides staff support to the Polk TPO under an agreement last renewed in 2019. Staff recommends the Board approve the Renewal Agreement as attached.

OTHER ACTION ITEMS (TAB 2)

11. Heartland Regional Resiliency Coalition

Staff requests the TPO Board approve a Memorandum of Understanding (MOU) forming the Heartland Regional Resiliency Coalition, promoting a collaborative partnership within the seven counties of the Heartland Region. The TPO's Technical Advisory Committee (TAC) recommends approval.

12. Review/Approve Draft TPO Resolution 2022-06 Authorizing the TPO Chairman to Execute the MPO PL Funding Agreement in Support of the FY 2020/21 – 2021/22 Unified Planning Work Program (UPWP)

This amendment is needed to revise and correct the previous PL Agreement dated October 20, 2020, in order to increase the total budgetary ceiling amount by \$50,000 as requested in the TPO's UPWP Amendment that was approved by the TPO Board.

13. Review/Approve Draft TPO Resolution 2022-02 approving the Fiscal Year 2022/23 – 2023/24 Unified Planning Work Program (UPWP) and MPO PL Funding Agreement

TPO staff will review the grant budget for the next two-year UPWP for the period FY 2022/23 through 2023/24. Staff also requests the Board to approve the attached resolution authorizing the Chairman to execute a Metropolitan Planning Organization Agreement for the receipt of FHWA transportation planning funds in support of the TPO's Unified Planning Work Program (UPWP). The TPO's TAC recommends approval.

- a. Presentation on the Draft FY 2022/23 – 2023/24 UPWP
- b. Review/Approve Draft TPO Resolution 2022-02 Adopting the UPWP and Authorizing the Chairman to Execute the Metropolitan Planning Organization (PL) Agreement

14. Review/Approve Draft TPO Resolution 2022-05 requesting the Florida Department of Transportation to Prepare a Transit Concept and Alternatives Review (T-CAR) for the Extension of SunRail into Polk County

TPO will provide a presentation covering the TPO's previous SunRail Study and FDOT will follow with an overview of the TCAR process. Staff will then request the Board to review/approve Draft Resolution 2022-05 requesting the FDOT to initialize the referenced Study. The TPO's TAC recommends approval.

PRESENTATIONS AND STATUS REPORTS (TAB 3)

15. Bipartisan Federal Transportation Infrastructure Law Overview

Erich Zimmermann, Deputy Executive Director of National Association of Regional Councils (NARC) will provide an overview of the Infrastructure Investment and Jobs Act (IIJA) and discuss various funding sources and the priority infrastructure focus areas.

16. Old Dixie Highway Trail Project Development and Environmental Study (PD&E) Study

FDOT Staff will provide an update on this important regional trail study between Auburndale and Haines City.

REPORTS

17. Executive Director's Report
18. Florida Department of Transportation Report
19. Opportunity for Public Comment
20. Board Member Comments
21. Adjournment

In accordance with the Americans with Disabilities Act, persons with disabilities needing special accommodations to participate in this proceeding should contact the Board of County Commissioners, Communications Office, at 330 W. Church Street, Bartow. Telephone (863) 534-6090, not later than four days prior to the proceeding. If hearing impaired call: (TDD) (863) 534-7777 or 1-800-955-8771, or Voice impaired call: 1-800-955-8770, via Florida Relay Service. The TPO planning process is conducted in accordance with Title VI of the Civil Rights Act of 1964 and Related Statutes. Any person or beneficiary who believes they have been discriminated against because of race, color, religion, sex, age, national origin, disability, or family status may file a complaint with the TPO's Title VI Specialist at (863) 534-6486, or by writing Ms. Julia Davis at Post Office Box 9005, Bartow, Florida 33831-9005.