



Polk Transportation Planning Organization

MEETING AGENDA

Date: Thursday, February 8, 2024
Time: 9:00 a.m.
Location: Commission Boardroom
Polk County Administration Building
330 West Church Street
Bartow, Florida 33830

Commissioner Trish Pfeiffer, Board Vice-Chair, Presiding

INTRODUCTION

1. Call to Order – Trish Pfeiffer, Polk TPO Vice Chair
2. Confirmation of Quorum
3. Opportunity for Public Comment
4. Agenda Review – Mr. Ryan Kordek, Polk TPO Executive Director

CONSENT AGENDA (TAB 1)

These action items are considered to be routine and will be enacted by one motion. There will be no separate discussion on these items. A Board member may request an item be moved to the regular agenda for discussion.

5. Approve Minutes – December 14, 2023
6. Approve Polk TPO Executive Director Quarterly Timesheets and Expense Reimbursements

Staff requests the Board to approve the timesheets and expense reimbursements for the Polk TPO Executive Director for the fourth quarter of 2023, in accordance with FDOT Technical Memorandum 19-05, as amended.

OTHER ACTION ITEMS (TAB 2)

7. Election of TPO Chairman and Vice-Chairman

Pursuant to the TPO Bylaws, staff will request the Board to elect a chair and vice-chair for the 2024 calendar year.

8. TPO Board Appointments

The Board will appoint representatives to the following Boards and Committees:

- Florida Metropolitan Planning Organization Advisory Council
- Transportation Disadvantaged Local Coordinating Board
- Suncoast Transportation Planning Alliance
- Central Florida MPO Alliance

9. Review/Approve Draft TPO Resolution 2024-01 Adopting the Safety Performance Targets for the Polk TPO

Under Federal regulations, the TPO is required to adopt performance standards for safety. Staff will request the Board to adopt the same targets established by the Florida Department of Transportation (FDOT). The TPO's TAC recommends approval.

10. Review/Approve Draft TPO Resolution 2024-02 approving the Amended Fiscal Year 2022/23 – 2023/24 Unified Planning Work Program (UPWP) and MPO PL Funding Agreement

TPO staff proposes amendments to the FY 2022/23 – 2023/24 Unified Planning Work Program (UPWP). Staff also requests the Board to approve the attached resolution authorizing the Chairman to execute a Metropolitan Planning Organization Agreement for the receipt of FHWA transportation planning funds in support of the TPO's Unified Planning Work Program (UPWP). The TPO's TAC recommends approval.

- a. Presentation on the Draft Amendments to the FY 2022/23 – 2023/24 UPWP
- b. Review/Approve Draft TPO Resolution 2024-02 Adopting the Amended UPWP and Authorizing the Chairman to Execute the Amended Metropolitan Planning Organization (PL) Agreement

11. Review/Approve Draft Planning Tasks for the FY 2024/25 – 2025/26 Unified Planning Work Program (UPWP)

TPO staff will review the major planning tasks and projects that are anticipated to be included in the next two-year UPWP for the period FY 2024/25 through 2025/26. The TPO's TAC recommends approval.

PRESENTATIONS AND STATUS REPORTS (TAB 3)

12. Polk TPO Federal Certification Review

Representatives from the FHWA/FTA will review their findings from their most recent review of the Polk TPO conducted in September of 2023.

13. FDOT Projects and Studies

FDOT staff will provide the Board with an update on recent and ongoing projects and studies. (Attachment)

- a. Polk City Transportation Study
- b. Interstate 4 Master Plan

REPORTS

14. Executive Director's Report

- a. Florida Senate Bill 1032
- b. TPO Apportionment Plan Status
- c. Polk County Safe Streets for All (SS4A) Project

15. Florida Department of Transportation (FDOT) Report

16. Opportunity for Public Comment

17. Board Member Comments

18. Adjournment

In accordance with the Americans with Disabilities Act, persons with disabilities needing special accommodations to participate in this proceeding should contact the Board of County Commissioners, Communications Office, at 330 W. Church Street, Bartow. Telephone (863) 534-6090, not later than four days prior to the proceeding. If hearing impaired call: (TDD) (863) 534-7777 or 1-800-955-8771, or Voice impaired call: 1-800-955-8770, via Florida Relay Service.

The TPO planning process is conducted in accordance with Title VI of the Civil Rights Act of 1964 and Related Statutes. Any person or beneficiary who believes they have been discriminated against because of race, color, religion, sex, age, national origin, disability, or family status may file a complaint with the TPO's Title VI Specialist at (863) 534-6486, or by writing Ms. Julia Davis at Post Office Box 9005, Bartow, Florida 33831-9005.